



Leslie R. Swan
Supervisor of Elections
Indian River County

March 19, 2019

The Honorable Bob Solari
Board of County Commissioners
Indian River County
1800 27th Street, Building A
Vero Beach, FL 32960

Dear Chairman Solari:

The Department of State is authorized to distribute to all 67 county Supervisors of Elections a sum total of two million dollars (2,000,000) in non-recurring funds for fiscal year 2018 – 2019 from the Federal Grants Trust Fund, pursuant to section 251 of the Help America Vote Act of 2002 (HAVA) and the Catalog of Federal Domestic Assistance (CFDA) 90.401 ("Help America Vote Act Requirements Payments). These funds are being provided to Indian River County in the ongoing effort to improve the administration of federal elections.

In order to receive the Federal Election Activities Funds, the Legislature requires the Chairman of the Board of County Commissioners to certify that the county will match the state funds of \$17,609.22 with the 15% county match of \$2,641.38. I have enclosed the *Certificate Regarding Matching Funds* for your signature. The matching funds have already been budgeted in the Supervisor of Elections FY 2018-2019 approved budget.

In addition, the Chairman of the Board of County Commissioners is required to certify that the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of Indian River County electors for the next regularly scheduled general election. I have enclosed the *Certificate of Equipment for Casting and Counting Ballots* for your signature.

I can certify that our county has sufficient equipment for casting and counting ballots to meet the needs of Indian River County electors for the next regularly scheduled general election. Please execute both certificates and return them to the Supervisor of Elections office at your earliest convenience.

Thank you for your attention to this matter.

Most sincerely,

Leslie Rossway Swan
Supervisor of Elections

Enclosures



ATTACHMENT A to MOA # 2018-2019-0003

3081 SPECIAL CATEGORIES

GRANTS AND AIDS - FEDERAL ELECTION ACTIVITIES (HELP AMERICA VOTE ACT)

FROM FEDERAL GRANTS TRUST FUND . . . \$2,000,000

Funds in Specific Appropriation 3081 shall be distributed to county supervisors of elections to be used for election administration activities such as voter education; pollworker training; standardizing elections results reporting; or other federal election administrative activities as approved by the Department of State.

County supervisors of elections will receive funds only after providing the Department of State a detailed description of the programs that will be implemented. Funds distributed to county supervisors of elections require a certification from the county that matching funds will be provided in an amount equal to fifteen percent of the amount to be received from the state.

Also, before a county supervisor of elections receives funds for any software or hardware technology, including, but not limited to, any emerging technology that enhances or facilitates the delivery of absentee ballots, the casting and counting of valid votes, voting system audits or recount processes, and the certification of accurate and complete official election results, the software or technology must first be certified or approved, whichever is applicable, by the Department of State. Additionally, before the supervisor can receive funds for emerging or enhancing technology, the county supervisor of elections and the chairperson of the county governing body must certify that the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors including reducing the wait time at the polls during the early voting period and on election day for the next regularly scheduled general election.

To be eligible, a county must segregate federal funds and required county matching dollars in a separate account established to hold only such funds. Funds in this account must be used only for the activities for which the funds were received. Funds shall remain in the account to be used for the same purposes for subsequent years or until such funds are expended. Supervisors of elections shall report to the Department of State any unspent funds remaining on June 30 of each fiscal year.

FLORIDA DEPARTMENT OF STATE-DIVISION OF ELECTIONS

County Allocation of Help America Vote Act Funds - Federal Election Administration Activities - FY 2018-2019

County	Voting Age Population (2010 Census)	Amount - Federal Election Activities Funds Minimum Payment	Amount - Federal Election Activities Funds Voting Age Population	Amount - Federal Election Activities Funds Minimum + Per population	Amount - 15% Match By County Funds
Alachua	203,051	\$ 5,000.00	\$ 22,844.44	\$ 27,844.44	\$ 4,176.67
Baker	20,068	\$ 5,000.00	\$ 2,257.77	\$ 7,257.77	\$ 1,088.67
Bay	131,776	\$ 5,000.00	\$ 14,825.58	\$ 19,825.58	\$ 2,973.84
Bradford	22,885	\$ 5,000.00	\$ 2,574.70	\$ 7,574.70	\$ 1,136.20
Brevard	435,690	\$ 5,000.00	\$ 49,017.71	\$ 54,017.71	\$ 8,102.66
Broward	1,356,717	\$ 5,000.00	\$ 152,638.72	\$ 157,638.72	\$ 23,645.81
Calhoun	11,493	\$ 5,000.00	\$ 1,293.03	\$ 6,293.03	\$ 943.95
Charlotte	137,100	\$ 5,000.00	\$ 15,424.56	\$ 20,424.56	\$ 3,063.68
Citrus	118,842	\$ 5,000.00	\$ 13,370.43	\$ 18,370.43	\$ 2,755.56
Clay	140,695	\$ 5,000.00	\$ 15,829.02	\$ 20,829.02	\$ 3,124.35
Collier	258,873	\$ 5,000.00	\$ 29,124.75	\$ 34,124.75	\$ 5,118.71
Columbia	52,338	\$ 5,000.00	\$ 5,888.34	\$ 10,888.34	\$ 1,633.25
DeSoto	27,027	\$ 5,000.00	\$ 3,040.70	\$ 8,040.70	\$ 1,206.10
Dixie	13,278	\$ 5,000.00	\$ 1,493.85	\$ 6,493.85	\$ 974.08
Duval	660,749	\$ 5,000.00	\$ 74,338.19	\$ 79,338.19	\$ 11,900.73
Escambia	233,465	\$ 5,000.00	\$ 26,266.20	\$ 31,266.20	\$ 4,689.93
Flagler	76,660	\$ 5,000.00	\$ 8,624.71	\$ 13,624.71	\$ 2,043.71
Franklin	9,579	\$ 5,000.00	\$ 1,077.69	\$ 6,077.69	\$ 911.65
Gadsden	35,184	\$ 5,000.00	\$ 3,958.41	\$ 8,958.41	\$ 1,343.76
Gilchrist	13,308	\$ 5,000.00	\$ 1,497.23	\$ 6,497.23	\$ 974.58
Glades	10,467	\$ 5,000.00	\$ 1,177.60	\$ 6,177.60	\$ 926.64
Gulf	13,289	\$ 5,000.00	\$ 1,495.09	\$ 6,495.09	\$ 974.26
Hamilton	11,886	\$ 5,000.00	\$ 1,337.25	\$ 6,337.25	\$ 950.59
Hardee	20,056	\$ 5,000.00	\$ 2,256.42	\$ 7,256.42	\$ 1,088.46
Hendry	28,254	\$ 5,000.00	\$ 3,178.74	\$ 8,178.74	\$ 1,226.81
Hernando	138,620	\$ 5,000.00	\$ 15,595.57	\$ 20,595.57	\$ 3,089.34
Highlands	80,814	\$ 5,000.00	\$ 9,092.05	\$ 14,092.05	\$ 2,113.81
Hillsborough	935,018	\$ 5,000.00	\$ 105,195.08	\$ 110,195.08	\$ 16,529.26
Holmes	15,645	\$ 5,000.00	\$ 1,760.16	\$ 6,760.16	\$ 1,014.02
Indian River	112,076	\$ 5,000.00	\$ 12,609.22	\$ 17,609.22	\$ 2,641.38
Jackson	39,839	\$ 5,000.00	\$ 4,482.12	\$ 9,482.12	\$ 1,422.32
Jefferson	12,013	\$ 5,000.00	\$ 1,351.53	\$ 6,351.53	\$ 952.73
Lafayette	7,085	\$ 5,000.00	\$ 797.10	\$ 5,797.10	\$ 869.57
Lake	235,311	\$ 5,000.00	\$ 26,473.88	\$ 31,473.88	\$ 4,721.08
Lee	497,885	\$ 5,000.00	\$ 56,015.02	\$ 61,015.02	\$ 9,152.25
Leon	221,514	\$ 5,000.00	\$ 24,921.64	\$ 29,921.64	\$ 4,488.25
Levy	32,172	\$ 5,000.00	\$ 3,619.54	\$ 8,619.54	\$ 1,292.93
Liberty	6,588	\$ 5,000.00	\$ 741.19	\$ 5,741.19	\$ 861.18
Madison	15,037	\$ 5,000.00	\$ 1,691.75	\$ 6,691.75	\$ 1,003.76
Manatee	256,550	\$ 5,000.00	\$ 28,863.40	\$ 33,863.40	\$ 5,079.51
Marion	267,117	\$ 5,000.00	\$ 30,052.25	\$ 35,052.25	\$ 5,257.84
Martin	120,572	\$ 5,000.00	\$ 13,565.07	\$ 18,565.07	\$ 2,784.76
Miami-Dade	1,950,707	\$ 5,000.00	\$ 219,466.12	\$ 224,466.12	\$ 33,669.92
Monroe	62,089	\$ 5,000.00	\$ 6,985.38	\$ 11,985.38	\$ 1,797.81
Nassau	57,395	\$ 5,000.00	\$ 6,457.28	\$ 11,457.28	\$ 1,718.59
Okaloosa	140,434	\$ 5,000.00	\$ 15,799.66	\$ 20,799.66	\$ 3,119.95

FLORIDA DEPARTMENT OF STATE-DIVISION OF ELECTIONS

County Allocation of Help America Vote Act Funds - Federal Election Administration Activities - FY 2018-2019

County	Voting Age Population (2010 Census)	Amount - Federal Election Activities Funds Minimum Payment	Amount - Federal Election Activities Funds Voting Age Population	Amount - Federal Election Activities Funds Minimum + Per population	Amount - 15% Match By County Funds
Okeechobee	30,412	\$ 5,000.00	\$ 3,421.53	\$ 8,421.53	\$ 1,263.23
Orange	875,809	\$ 5,000.00	\$ 98,533.71	\$ 103,533.71	\$ 15,530.06
Osceola	198,269	\$ 5,000.00	\$ 22,306.44	\$ 27,306.44	\$ 4,095.97
Palm Beach	1,051,250	\$ 5,000.00	\$ 118,271.87	\$ 123,271.87	\$ 18,490.78
Pasco	366,124	\$ 5,000.00	\$ 41,191.12	\$ 46,191.12	\$ 6,928.67
Pinellas	753,654	\$ 5,000.00	\$ 84,790.55	\$ 89,790.55	\$ 13,468.58
Polk	460,359	\$ 5,000.00	\$ 51,793.12	\$ 56,793.12	\$ 8,518.97
Putnam	57,579	\$ 5,000.00	\$ 6,477.98	\$ 11,477.98	\$ 1,721.70
St. Johns	146,188	\$ 5,000.00	\$ 16,447.02	\$ 21,447.02	\$ 3,217.05
St. Lucie	215,781	\$ 5,000.00	\$ 24,276.64	\$ 29,276.64	\$ 4,391.50
Santa Rosa	115,163	\$ 5,000.00	\$ 12,956.52	\$ 17,956.52	\$ 2,693.48
Sarasota	319,713	\$ 5,000.00	\$ 35,969.61	\$ 40,969.61	\$ 6,145.44
Seminole	325,537	\$ 5,000.00	\$ 36,624.85	\$ 41,624.85	\$ 6,243.73
Sumter	84,908	\$ 5,000.00	\$ 9,552.65	\$ 14,552.65	\$ 2,182.90
Suwannee	32,102	\$ 5,000.00	\$ 3,611.67	\$ 8,611.67	\$ 1,291.75
Taylor	18,125	\$ 5,000.00	\$ 2,039.17	\$ 7,039.17	\$ 1,055.88
Union	12,525	\$ 5,000.00	\$ 1,409.14	\$ 6,409.14	\$ 961.37
Volusia	401,320	\$ 5,000.00	\$ 45,150.88	\$ 50,150.88	\$ 7,522.63
Wakulla	23,851	\$ 5,000.00	\$ 2,683.38	\$ 7,683.38	\$ 1,152.51
Walton	43,713	\$ 5,000.00	\$ 4,917.97	\$ 9,917.97	\$ 1,487.70
Washington	19,626	\$ 5,000.00	\$ 2,208.04	\$ 7,208.04	\$ 1,081.21
TOTAL	14,799,219	\$335,000.00	\$ 1,665,000.00	\$ 2,000,000.00	\$ 300,000.00

Formula for Allocation: Each county starts with a minimum payment (\$5,000). Remaining funds are allocated by voting age population (2010 Census) in each county.

FY 2018-2019 Appropriation - Federal Election Administration Activities

\$2,000,000.00

Total funds to be allocated by minimum payment (\$5,000 x 67)

\$335,000.00

Total funds to be allocated by voting age population

\$1,665,000.00

Voting Age Population (2010 Census) - Statewide

14,799,219.00

Per voting age population funding multiplier

0.1125

**Certificate
County Match to Federal Grant Trust Funds
under the Help America Vote Act**

I, **Bob Solari** _____, Chairman of the Board of County Commissioners of
Indian River _____ County, Florida, do hereby certify that the Board of County Commissioners shall
provide the county Supervisor of Elections a minimum 15% county match* to the total
amount that the county Supervisor of Elections may request and receive from the State
in FY 2018-19. The Board shall appropriate an amount equal to or greater than
\$2,641.38 _____. I understand that if the Board fails to appropriate the matching funds,
all funds received from the State for this grant during the 2018-2019 state fiscal year,
including interest, will be required to be returned to the Department of State and shall
revert to the Federal Grant Trust Funds.

Chairman, Board of County Commissioners

Date

*See Attachment B to Memorandum of Agreement for Calculation

Certificate of Equipment for Casting and Counting Ballots

We, Indian River County, Supervisor of Elections and **Bob Solari** _____ Chairperson of Board of County Commissioners, of Indian River _____ County, Florida, do hereby certify that prior to the receipt and use of fiscal year 2018-2019 HAVA funds for the purchase of State-approved or certified (whichever is applicable) emerging or enhancing software or hardware technology as allowable per Attachment A, the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors for the next regularly scheduled general election. If the Florida Department of State determines that there is insufficient equipment for casting and counting ballots for the next regularly scheduled general election as herein certified, we shall return the HAVA funds that were used to purchase other emerging or enhancing software and hardware technology to the State.

Jessie R. Swan
Supervisor of Elections

Chairman, Board of County Commissioners

3/18/2019
Date

Date