

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Nancy A. Bunt, Assistant County Administrator
Addie Javed, Public Works Director

FROM: David Schryver, PSM, County Surveyor

SUBJECT: Designation of Excess Survey Equipment as Surplus and Authorization to Complete Trade-In of Existing Equipment

DATE: January 28, 2025

BACKGROUND:

The approved 2024/2025 Public Works Department Budget included funding for new equipment and training for the Survey Section staff. The new equipment has been delivered, and the training has been completed. The Survey Section retained the existing equipment for a period to allow staff to become proficient with the new equipment. At this time, the Survey Section is ready to trade-in the equipment as agreed to in the contract for the purchase of the new equipment with Duncan Parnell and for the old equipment to be disposed of in accordance with Florida Statutes and Finance Policies.

FUNDING:

The following trade-in values were applied to the existing equipment:

- 1) Duncan Parnell Quote No. Q-31252 of \$32,507.00 for a Trimble Robotic total Station Included a trade-in value of \$12,879.48 for the existing Topcon robotic total station to be traded.
- 2) Duncan Parnell Quote No. Q-31251 of \$29,063.00 for a Trimble R12i GPS Rover Included a trade-in value of \$11,986.44 for the existing Leica GPS Rover to be traded.

These trade-in values are in accordance with the Board approved Public Works - Engineering 2024/2025 budget.

Account Description	Account Number	Amount
Transportation Fund/County Engineering/Other Machinery & Equipment	11124441-066490 Purchase	\$86,435.92
Transportation Fund/County Engineering/Other Machinery & Equipment	11124441-066490 Trade-in	(\$24,865.92)

RECOMMENDATION:

Staff recommends the Board declare Asset Number 28858 (Topcon Total Station), and Asset Number 28541 (Leica GPS Rover) as surplus and authorize its assignment to Duncan Parnell for disposal.

ATTACHMENTS

Disposal Form for Excess Capital Asset Number 28541
Disposal Form for Excess Capital Asset Number 28858

AGENDA ITEM FOR FEBRUARY 25, 2025