



CONSENT
BCC Meeting 09/15/2020

**INDIAN RIVER COUNTY, FLORIDA
INTEROFFICE MEMORANDUM
Department of General Services
Parks & Recreation**

Date: September 3, 2020

To: The Honorable Board of County Commissioners

Through: Jason E. Brown, County Administrator
Michael C. Zito, Assistant County Administrator
Kevin M. Kirwin, Director Parks & Recreation

From: Beth Powell, Assistant Director Parks & Conservation Resources

Subject: Carter & Associates, Inc. Work Order Number 3 – South Prong Preserve
Design & Engineering Services

DESCRIPTIONS AND CONDITIONS

Indian River County purchased the South Prong Preserve in 2006 (Ryall) and 2007 (Stough) through two separate acquisitions, combining to create the 37.5-acre conservation area. These parcels were purchased with environmental bond funds and cost-share grants from the Florida Communities Trust (FCT). The primary purpose and objective of the South Prong Preserve (SPP) project is to conserve native riverfront land and restore citrus grove to native plant communities adjacent to the South Prong of the St. Sebastian River. This land is within the “St. Sebastian River Greenway,” as formally designated by Indian River County.

As part of the County’s 5 Year Capital Outlay for improvements, the South Prong Preserve was identified for improvements beginning FY 19/20 through FY 23/24. The goals of the improvements are to provide public access to the conservation area and to fully implement the management plan goals and objectives, as well as to fulfill the special management considerations that are a part of the agreement with the FCT.

On April 17, 2018, the Board of County Commissioners approved Continuing Consulting Engineering Services Agreements for RFQ 2018008 between Indian River County and Carter Associates, Inc. Under this agreement, Carter Associates, Inc. has provided the County with a Scope of Work for the civil engineering and surveying for the public use improvements components of the South Prong Preserve. The deliverables for the project include feasibility planning, necessary site surveys, master site plan, development of project construction plans, and permitting. Furthermore, the work order includes necessary consultation and coordination with the Florida Department of Transportation (DOT) regarding the County Road 510 improvement project as it relates to access improvements to the conservation area, bid document preparation, bidding assistance and construction administration assistance.

FUNDING

Funding for this expenditure is budgeted and available in the FY 2020/2021 budget in Optional Sales Tax/Parks/South Prong Slough Conservation Area – Account # 31521072-066390-20009.

Account Name	Description	Amount
Optional Sales Tax/Parks/South Prong Slough Conservation Area	31521072-066390-20009	\$89,555.00

STAFF RECOMMENDATION

Staff recommends the Board accept Work Order Number 3 with Carter Associates, Inc. authorizing the professional services as outlined in the Scope of Services and requests the Board to authorize the Chairman to execute the Work Order on their behalf for a lump sum amount of \$89,555.00 upon approval by the County Attorney as to form and legal sufficiency.

ATTACHMENTS

- Work Order Number 3 – Carter Associates, Inc. – South Prong Preserve Civil Engineering and Surveying Services

APPROVED AGENDA ITEM FOR SEPTEMBER 15, 2020