



Indian River County Florida

Meeting Minutes 3 - Final

Board of County Commissioners

Indian River County
Administration Complex
1801 27th Street, Building
A
Vero Beach, Florida,
32960-3388
www.ircgov.com

Chairman Susan Adams

Vice Chairman Joseph E. Flescher

Commissioner Tim Zorc

Commissioner Peter D. O'Bryan

Commissioner Bob Solari

Jason E. Brown, County Administrator

Dylan Reingold, County Attorney

Jeffrey R. Smith, Clerk of the Circuit Court and Comptroller

Tuesday, April 21, 2020

9:00 AM

Commission Chambers

This meeting can be attended virtually by accessing YouTube Live. Instructions can be found on the back of this agenda and also online at www.ircgov.com.

1. CALL TO ORDER

2. ROLL CALL

Present: 4 - Chairman Susan Adams
Vice Chairman Joseph Flescher
Commissioner Peter O'Bryan
Commissioner Bob Solari

Absent: 1 - Commissioner Tim Zorc

2.A. A MOMENT OF SILENT REFLECTION FOR FIRST RESPONDERS AND MEMBERS OF THE ARMED FORCES

2.B. INVOCATION

Jeff Smith, Clerk of Circuit Court and Comptroller

3. PLEDGE OF ALLEGIANCE

Commissioner Peter D. O'Bryan

4. ADDITIONS/DELETIONS TO THE AGENDA / EMERGENCY ITEMS

Addition: 14.D.1. Small Business Administration Paycheck Protection Plan

A motion was made by Vice Chairman Flescher, seconded by Commissioner O'Bryan, to approve the Agenda as amended. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner O'Bryan, and Commissioner Solari

Absent: 1 - Commissioner Zorc

5. PROCLAMATIONS and PRESENTATIONS**6. APPROVAL OF MINUTES**

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve the Regular Meeting Minutes of January 14, 2020. The motion carried by the following vote:

Aye: 4 - Chairman Adams, Vice Chairman Flescher, Commissioner O'Bryan, and Commissioner Solari

Absent: 1 - Commissioner Zorc

6.A. [20-1493](#) Regular Meeting of January 14, 2020

Attachments: [01142020BCC_Draft](#)

Approved

7. INFORMATION ITEMS FROM STAFF OR COMMISSIONERS NOT REQUIRING BOARD ACTION**7.A. [20-1492](#) Floodplain Management Annual Progress Report (NFIP CRS Activity 510)**

Attachments: [Staff report](#)
[IRC Floodplain Mgt Progress Report](#)

No Action Taken or Required

7.B. [20-1509](#) 2nd Quarter FY 2019/2020 Budget Report

Attachments: [Staff Report](#)
[Reports at a Glance 2019-2020](#)
[Qtrly Budget Report Q2 201920 expense](#)
[Qtrly Budget Report Q2 201920 revenue](#)
[3-31-2020 Expense Analysis](#)
[Budget Amendment History 1920](#)

No Action Taken or Required

[Clerk's Note: Commissioner Zorc arrived at 9:03 a.m.]

8. CONSENT AGENDA

A motion was made by Vice Chairman Flescher, seconded by Commissioner O'Bryan, to approve the Consent Agenda as presented. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

- 8.A.** [20-1496](#) Checks and Electronic Payments April 3, 2020 to April 9, 2020
Attachments: [Finance Department Staff Report](#)

Approved
- 8.B.** [20-1460](#) Award of Bid# 2020032 - Medical Services for Persons with Special Needs (PSN) Shelter
Attachments: [Staff Report](#)
 [Sample Agreement](#)

Approved staff's recommendation
- 8.C.** [20-1498](#) Ranking of Firms and Approval of Agreement - RFP 2020025 - Disaster Debris Management Services
Attachments: [Staff Report](#)
 [Sample Agreement](#)

Approved staff's recommendation
- 8.D.** [20-1499](#) Memorandum of Understanding with IAFF Local 2201 ("Union") Regarding Coronavirus Disease
Attachments: [Staff Report](#)
 [MOU with IAFF re COVID -19](#)

Approved staff's recommendation
- 8.E.** [20-1501](#) Amendment No. 1 - FDEP Grant Agreement No. 19IR3 Vero Beach Restoration - Sector 5
Attachments: [Staff Report](#)
 [Amendment No. 1, FDEP Grant 19IR3](#)
 [IRC Grant Form No. 19IR3](#)

Approved staff's recommendation
- 8.F.** [20-1502](#) Work Order No. 14 - Morgan & Eklund, Inc. 2020 Beach Profile Monitoring Surveys (SUMMER)
Attachments: [Staff Report](#)
 [Morgan & Eklund, Inc. WO# 14](#)
 [Morgan & Eklund, Inc. WO# 14 Scope](#)

Approved staff's recommendation

- 8.G. [20-1507](#) Approval of Change Order No. 1 to Work Order No. 2 with GK Environmental, Inc. for Shallow Marsh #2 Landscaping Services at Osprey Acres Floway and Nature Preserve

Attachments: [Staff Report](#)
 [Change Order No. 1 to Work Order No. 2](#)
 [WO 2 - Change Order 1 Backup](#)

Approved staff's recommendation

- 8.H. [20-1503](#) Approval of Resolution Adopting the 2020 Indian River County Emergency Plan for Hazardous Materials

Attachments: [Staff Report](#)
 [Resolution 2020](#)

Approved Resolution 2020-038 approving and adopting the Indian River County Hazardous Materials Emergency Plan.

9. CONSTITUTIONAL OFFICERS and GOVERNMENTAL AGENCIES

10. PUBLIC ITEMS

- A. **PUBLIC HEARINGS**
- B. **PUBLIC DISCUSSION ITEMS**
- C. **PUBLIC NOTICE ITEMS**

11. COUNTY ADMINISTRATOR MATTERS

12. DEPARTMENTAL MATTERS

- A. **Community Development**
- B. **Emergency Services**
- C. **General Services**
 - 1. **Human Services**
 - 2. **Sandridge Golf Club**
 - 3. **Recreation**

D. Human Resources**E. Office of Management and Budget**

- 12.E.1.** [20-1504](#) Ranking of Firms and Approval of Agreement - RFP 2020014 - Agent/Brokers, Self-Insurance Funds and Direct Writing Insurers for Property and Casualty Insurance

Attachments: [Staff Report](#)
 [Sample Agreement](#)

Kristin Daniels, Director of Office of Management and Budget, reviewed the information contained in her memorandum dated April 10, 2020, regarding the selection of the Property and Casualty Insurance Broker Services for the County's self insurance program. She stated that five (5) requests for proposals were received and the two top ranked brokers, Arthur J. Gallagher Risk Management Services, Inc. and Public Risk Insurance Advisors, were invited to submit Request for Submittals for Insurance Coverages (RFS). She added that in response to the RFS, Arthur J. Gallagher Risk Management Services, Inc. presented two (2) options. She concluded that the Selection Committee's final ranking of firms awarded the property and casualty insurance brokerage services to Arthur J. Gallagher Risk Management Services, Inc., Option 2, and she further detailed that Option 2 was most like the County's existing coverage in that the County would own its policy. She indicated that the utility assets were separated out into its own program for a cost savings; however, she informed the Board that there was a premium increase for all renewal options compared to the 2019 premiums due to an increase in the property values.

Commissioner O'Bryan sought and received information from Ms. Erica Connick with Arthur J. Gallagher Risk Management Services, Inc. on how a cost savings was derived by separating the utility assets.

A motion was made by Commissioner Solari, seconded by Commissioner Zorc, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

F. Public Works

G. Utilities Services**13. COUNTY ATTORNEY MATTERS**

- 13.A.** [20-1506](#) Acquisition of Right-Of-Way for Phase II of 66th Avenue Improvements - Angela E. Hicks-Rosalia - 66th Avenue, Parcel 124-B

Attachments: [Staff Report](#)
 [Final purchase and Sale Agreement](#)
 [Aerial Photo - Hicks-Rosalia parcel 66th Ave](#)

Assistant County Attorney Susan Prado presented the information in her memorandum dated April 15, 2020 regarding the acquisition of right-of-way for Phase II of 66th Avenue Improvements located at 7595 66th Avenue.

There was no discussion regarding this item.

A motion was made by Commissioner O'Bryan, seconded by Commissioner Zorc, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

14. COMMISSIONERS MATTERS

- A. Commissioner Susan Adams, Chairman**
- B. Commissioner Joseph E. Flescher, Vice Chairman**
- C. Commissioner Tim Zorc**
- D. Commissioner Peter D. O'Bryan**

No Action Taken or Required

- 14.B.1. 20-1514 14.B.1. Small Business Administration**

Commissioner O'Bryan reported that Marine Trust Bank was able to close on 230 payroll protection loans in the amount of \$30 million through the Small Business Administration Payroll Protection Plan.

- E. Commissioner Bob Solari**

15. SPECIAL DISTRICTS AND BOARDS

The Board of County Commissioners reconvened as the Board of Commissioners of the Emergency Services District. The minutes will be approved at an upcoming Emergency Services District meeting.

A. Emergency Services District

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve the Minutes Meeting of November 19, 2019, December 3, 2019, and December 17, 2019. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

15.A.1. [20-1407](#)

Approval of Minutes Meeting November 19, 2019

Attachments: [11192019ESD_Draft](#)

Approved

15.A.2. [20-1415](#)

Approval of Minutes Meeting December 03, 2019

Attachments: [12032019ESD](#)

Approved

15.A.3. [20-1440](#)

Approval of Minutes Meeting December 17, 2019

Attachments: [12172019ESD_Draft](#)

Approved

15.A.4. [20-1505](#)

Approval of Purchase for New EMS Report Writing Software

Attachments: [Staff Report](#)
[ESO Contract](#)

There was no discussion regarding this item.

A motion was made by Commissioner O'Bryan, seconded by Vice Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

The Board of Commissioners adjourned the Emergency Services District meeting and reconvened as the Board of Commissioners of the Solid Waste Disposal District. The minutes will be approved at an upcoming Solid Waste Disposal District Meeting.

B. Solid Waste Disposal District

- 15.B.1.** [20-1494](#) Approval of Minutes Meeting of January 14, 2020

Attachments: [01142020SWDD Draft](#)

A motion was made by Commissioner O'Bryan, seconded by Commissioner Zorc, to approve the Minutes Meeting of January 14, 2020. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

- 15.B.2.** [20-1500](#) Work Order CCNA2018 No. 7 to Geosyntec for One Year of Groundwater Monitoring/Reporting and Related Consulting Services at the former South Gifford Road Landfill

Attachments: [Staff Report](#)
[Geosyntec CCNA2018 WO No 7](#)

There was no discussion regarding this item.

A motion was made by Vice Chairman Flescher, seconded by Commissioner Zorc, to approve staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Adams, Vice Chairman Flescher, Commissioner Zorc, Commissioner O'Bryan, and Commissioner Solari

C. Environmental Control Board

16. ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 9:16 a.m.