



**INDIAN RIVER COUNTY**  
**SOLID WASTE DISPOSAL DISTRICT**  
**BOARD MEMORANDUM**



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**Date:** June 28, 2017  
**To:** Jason Brown, County Administrator  
**From:** Vincent Burke, P.E., Director of Utility Services  
**Prepared By:** Himanshu H. Mehta, P.E., Managing Director, Solid Waste Disposal District  
**Subject:** Final Pay to Kessler Consulting, Inc for Work Order No. 1 and Work Order No. 2, Solid Waste Procurement Services and Feasibility of Solid Waste Processing & Recycling Services

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**DESCRIPTIONS AND CONDITIONS:**

On April 8, 2014, the Solid Waste Disposal District (SWDD) gave authorization to piggy-back Okaloosa County Contract No. C10-1781-PW and approve Work Order No. 1 with Kessler Consulting, Inc. (KCI) in the amount of \$76,090 to provide solid waste procurement services for expiring franchise agreements. Subsequently, the SWDD Board approved the following three amendments: On February 17, 2015, the SWDD Board approved Amendment No. 1 in the amount of \$40,790; on June 9, 2015, the SWDD Board approved Amendment No. 2 in the amount of \$18,520; and on October 20, 2015, the SWDD Board approved Amendment No. 3 in the amount of \$39,600. The total authorization approved by the SWDD Board for Work Order No. 1 to KCI is \$175,000, which includes Amendments 1, 2 and 3.

In addition, on January 6, 2015, the SWDD Board approved Work Order No. 2 to KCI in the amount of \$50,950 for an Initial Feasibility Evaluation and subsequent procurement in exploring the interest of private sector vendors to recover recyclables, organics and possibly energy with the objective of assisting the county in achieving the 75% recycling goal set by the Florida Legislature. On September 13, 2016, staff and KCI provided a summary of the Request for Information (RFI#2016039) and requested approval from the SWDD Board to proceed with an formal Request for Proposal process. However, the SWDD Board directed staff to report back to the Board with recycling data from January 2016 to January 2017, for further discussion on costs and means for increasing recycling volumes.

The total approved budget for both Work Order No. 1 and No. 2 was \$225,950. The majority of the work associated with both of these work orders was completed by the end of September 2016; however, there was an approximate remaining budget of \$28,000. Therefore, staff requested KCI to assist in providing additional services as requested by the Board. KCI submitted a Technical Memorandum for this final task, which will be further detailed in a separate agenda item.

**ANALYSIS:**

Kessler has satisfactorily completed all of the tasks described in the scope of work for the total invoiced amount, including the final invoices of \$556.10 under Work Order No. 1 and \$2,028.62 under Work Order No. 2 for a total of \$2,584.72. After final payment, the total amount paid to KCI will be at the cost of \$227,950. This is \$2,000 over the original approved budget, therefore, staff is requesting Board approval to authorize the additional \$2,000 funding within the final payment of \$2,584.72.

**FUNDING:**

Funding for these services are available in the Other Professional Services account in the SWDD Landfill Fund account, which is funded from SWDD assessments and user fees. The account has funds available for the final payment of \$2,584.72.

<b>Description</b>	<b>Account Number</b>	<b>Amount</b>
Other Professional Services	41121734-033190	\$2,584.72

**RECOMMENDATION:**

SWDD staff recommends that its Board approve Kessler Consulting's final invoice amount of \$2,584.72.

**ATTACHMENT(s):**

1. Kessler's Final Invoices