



Office of the
**INDIAN RIVER COUNTY
ADMINISTRATOR**

John A. Titkanich, Jr., County Administrator
Michael C. Zito, Deputy County Administrator

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: John A. Titkanich, Jr., County Administrator

DATE: September 12, 2024

SUBJECT: County Administrator Blanket Travel Approval

Background & Discussion

As County Administrator, my participation in the following organizations is pivotal to our County's success: Florida City and County Management Association (FCCMA), International City/County Management Association (ICMA), and Florida Association of County Managers (FACM). Additionally, as an ICMA Credentialed Manager I am required to complete at least 40 hours of professional development annually.

Funding

Membership fees for FCCMA and ICMA and FACM would be paid out of account number 00120112-035420 (General Fund/County Administrator/Dues-Memberships). Costs to attend conferences would be paid out of account numbers 00120112-035430 (General Fund/County Administrator/Tuition/Registration Fee) and 00120112-034020 (General Fund/County Administrator/All Travel). These costs have been accounted for in the 2024/25 budget projection.

Staff Recommendation

Approve payment for County Administrator's membership, registration, and travel for attendance at events for FCCMA, ICMA, FACM and or NACO/Professional Development Academy.