



Office of the
**INDIAN RIVER COUNTY
ADMINISTRATOR**

Jason E. Brown, County Administrator
Michael C. Zito, Assistant County Administrator

MEMORANDUM

TO: Members of the Board of County Commissioners
FROM: Jason E. Brown, County Administrator
DATE: August 5, 2020
SUBJECT: Recommended IRC Code of Ordinance Changes

Please find attached draft amendments to Indian River County Code sections 102.01 and 102.04, which outline procedures for Board of County Commission meetings and agendas. The following changes are recommended:

102.01:

Add reference to the web-based system, Granicus, which is now used to generate agendas; previously the process was only paper-based.

102.04:

Add "A moment of silent reflection" to the opening of the meeting.

Add the new department, "Information Technology."

Remove "Human Services," "Sandridge Golf Course," and "Recreation" from the ordinance and from the agenda. These divisions do fall under General Services, but it is not necessary for each to hold a section on the agenda.

RECOMMENDATION

Approve the recommended changes and request the County Attorney to draft an ordinance to bring back to the BCC for approval.