

**RESOLUTION NO. 2017- \_\_\_\_\_**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF INDIAN RIVER COUNTY, FLORIDA, ESTABLISHING THE DEVELOPMENT REVIEW AND PERMIT PROCESS ADVISORY COMMITTEE.

WHEREAS, Indian River County experienced a significant reduction in development, especially single family subdivisions during the recession beginning in 2008; and

WHEREAS, the effects of the recession resulted in layoffs and staff reductions by the County and developers alike; and

WHEREAS, the last few years have seen a steady increase in commercial development and construction of single family subdivisions and homes in the County; and

WHEREAS, on April 12, 2017, a Development Review and Permit Process Workshop was held and the three main topics of discussion were the review of landscape requirements, use of Temporary Suspension of Compliance provisions, and review of Development Review fees for Community Development and Public Works departments in association with increasing staffing levels and quicker review time frames; and

WHEREAS, on May 2, 2017, the Indian River County Board of County Commissioners directed staff to evaluate the three topics and report back to the Board; and

WHEREAS, at their meeting of June 20, 2017, staff reported back to the Board and the Board discussed the various topics addressed at the workshop. After hearing from staff and receiving input from developers and interested parties in attendance, the Board directed that a committee of limited duration and focused mission be created to further study, advise, and make recommendations to the Board concerning the main topics discussed at the workshop; and

WHEREAS, County staff and the development community seek to work together to discover ways that can improve and streamline the development review and permit process for all parties involved; and

WHEREAS, Indian River County has a knowledgeable group of professionals who could serve and work with the committee to provide valuable input, helpful suggestions and advice to the Board concerning betterment of the development process;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY**

**RESOLUTION NO. 2017-\_\_\_\_\_**

COMMISSIONERS OF INDIAN RIVER COUNTY, FLORIDA, that:

**1. ESTABLISHMENT.**

The Indian River County Development Review and Permit Process Advisory Committee is hereby established.

**2. MEMBERSHIP.**

The Development Review and Permit Process Advisory Committee shall have eleven voting members appointed by the Board of County Commissioners. Each Commissioner is charged with the duty of appointing two members: one member shall be from the building and development community and one member from the community at large, but preferably knowledgeable with respect to some aspect of building and development. The eleventh member shall be an at large member selected by a majority of the Commission.

Members must reside, work or own property in Indian River County.

**3. DURATION OF COMMITTEE AND TERM OF OFFICE.**

The Development Review and Permit Process Advisory Committee shall automatically be sunsetted one year from the date of its first meeting or completion of its tasks for the Board, whichever occurs first, and the term of office for each member shall terminate at that time. The duration of the Committee may be extended by the Board and the term of office for the members shall be extended accordingly.

**4. POWERS AND DUTIES.**

The Development Review and Permit Process Advisory Committee shall have the power and duty to:

- a. Review landscape requirements found in Chapters 926 and 934, Code of Indian River County and advise the Board concerning ordinance amendments to the County's landscape regulations.
- b. Consider amending Chapter 902, Temporary Suspension of Compliance provisions, Code of Indian River County, and submit recommendations on proposed changes to the Board of County Commissioners.
- c. Review of Development Review fees for the Community Development and Public Works departments.

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- d. Identify issues and adopt recommendations for improving and streamlining aspects of the development review and permit process including use of technology and automation.
- e. [reserved for additional powers and duties as decided by the Board at the July 11, 2017 meeting]

**5. ADVISORY STATUS.**

The Development Review and Permit Process Advisory Committee shall be advisory only and the members shall serve without compensation.

**6. GENERAL PROVISIONS.**

The provisions of Title 1, Chapter 103, relating to advisory boards and commissions shall apply to this Committee. The Committee shall elect from among its voting members a chairman and a vice chairman at its first meeting. If the term of the committee requires it, each chair and vice chair shall serve for a one-year term and may be reelected but shall be limited to two successive annual terms, at which point they would be ineligible to chair the committee for at least one year.

**7. MEETINGS.**

Meetings shall be held as decided by the Committee in coordination with County staff. A meeting may be called at the request of the chair of the Committee. The agenda for each meeting shall be established by the chairman in coordination with County staff. The chairman, staff or any Committee member may place matters on the agenda. Any Committee member may make an oral or written report on committee activity at a subsequent Board of County Commissioners meeting under "Public Discussion Items" or under "Departmental Agenda Matters" with the concurrence of staff.

**8. CONSULTANT/VENDOR CONTACT.**

The chair or individual Committee members are prohibited from contacting consultants or vendors retained by the County.

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The resolution was moved for adoption by Commissioner \_\_\_\_\_, and the motion was seconded by Commissioner \_\_\_\_\_, and, upon being put to a vote, the vote was as follows:

Chairman Joseph E. Flescher	_____
Vice Chairman Peter D. O'Bryan	_____
Commissioner Susan Adams	_____
Commissioner Bob Solari	_____
Commissioner Tim Zorc	_____

The Chairman thereupon declared the resolution duly passed and adopted this 11th day of July, 2017.

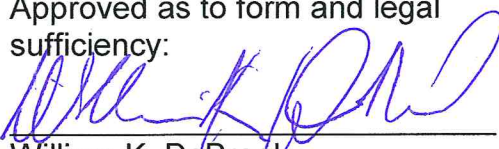
INDIAN RIVER COUNTY  
Board of County Commissioners

Attest: Jeffrey R. Smith, Clerk  
Of the Circuit Court and Comptroller

By \_\_\_\_\_  
Joseph E. Flescher, Chairman

By: \_\_\_\_\_  
\_\_\_\_\_, Deputy Clerk

BCC approval date: \_\_\_\_\_

Approved as to form and legal  
sufficiency:  
  
\_\_\_\_\_  
William K. DeBraal  
Deputy County Attorney