

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

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**TO:** Jason E. Brown, County Administrator

**FROM:** Richard B. Szyrka, P.E., Public Works Director

**SUBJECT:** North County Offices at Sebastian Corners (IRC-1744)  
Final Payment and Release of Retainage and Change Order No. 1

**DATE:** October 16, 2019

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**DESCRIPTION AND CONDITIONS**

On August 14, 2018, the Board of County Commissioners awarded Bid No. 2018059 to W & J Construction Corp. in the amount of \$1,775,911.00 for the renovation of Sebastian Corners for the relocation of the County Tax Collector, Property Appraiser, Utilities, Clerk of the Circuit Court and Veteran’s Services. While the Grand Opening for the new offices was held on July 31, 2019, work continued on the project including the installation of new building and monument signage to help customers find the new offices, and replacement of dead landscaping throughout the property.

Change Order No. 1 makes final adjustments to contract bid items resulting in a decrease to the total contract amount by \$11,238.72 for a final contract cost of \$1,764,672.28 and makes final contract time adjustments.

W & J Construction Corp. has successfully completed the project and has been paid \$1,418,665.72 with \$74,666.62 held in retainage. W & J Construction Corp. has submitted Contractor’s Application for Payment No. 9 for final payment and release of retainage in the amount of \$346,006.56. Once final release of liens from all W & J Construction Corp. subcontractors have been received, reviewed and approved, final payment will be processed.

**FUNDING**

Funding is budgeted and available from the following:

Optional Sales Tax/Facilities Management N. County Office Bldg - Sebastian Corners	Account No. 31522019-066510-17018 \$271,339.94
Optional Sales Tax/Retainage – W& J Construction N. County Office Bldg - Sebastian Corners	Account No. 315-206000-17018 \$74,666.62

**RECOMMENDATION**

Staff recommends approval of Change Order No. 1 and payment of Contractor's Application for Payment No. 9 to W & J Construction Corp. in the amount of \$346,006.56 for final payment and release of retainage.

**ATTACHMENTS ARE AVAILABLE FOR VIEWING IN ENGINEERING DIVISION**

1. Change Order No. 1
2. Contractor's Application for Payment No. 9

**APPROVED AGENDA ITEM FOR NOVEMBER 5, 2019**