

INDIAN RIVER COUNTY, FLORIDA
M E M O R A N D U M

TO: Honorable Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
David Johnson, Director of Emergency Services

FROM: Karen Rackard, 911 Coordinator
Department of Emergency Services

DATE: August 20, 2024

SUBJECT: Approval of Renewal of the 700 MHz Communications System Infrastructure Maintenance Contract with Communications International, Inc.

It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

DESCRIPTION AND CONDITIONS:

Since the completion of the 700 MHz radio system project in 1996, Communications International, Inc., the factory-certified regional service partner of the manufacturer, has provided the daily maintenance for the radio system.

On March 1, 2011, the Board designated Communications International, Inc. as the County's Sole Source Provider for the 700 MHz Communications System Service. To guarantee continuity of essential services, the County requires Communications International, Inc. to have certified service technicians available twenty-four (24) hours a day for immediate repairs. Communications International, Inc., is the only regional vendor qualified to perform the maintenance and repairs.

The approved contract for FY 2020/2021. Approved by the Board on January 5, 2021 (Contract Number CI-110-950) provided for renewal or extension of the contract in one (1) year increments for a total of five (5) years upon mutual consent of the parties. The proposed FY 2024/2025 contract renewal represents the fourth extension. The terms and conditions of the proposed contract will remain the same as the previous one with increases/decreases in annual maintenance costs due to the South Urban Consumer Price Index (CPI) adjustment. The CPI adjustment alone is 3.7%.

The maintenance contract in FY 2023/2024 maintenance contract is \$382,554.24 annually, or \$31,879.52 per month. The FY 2024/2025 maintenance contract is \$401,884.44 annually or \$33,490.37 per month. This is an increase of \$19,330.20 annually, or \$1,610.85 per month.

FUNDING:

Funds, in the amount of \$400,000.00 are budgeted and available for FY 2024/2025 in the General Fund/Communications-Emergency Services/Maintenance-Other Equipment account, number 00110719-034690. The additional \$1,884.44 will be made available via line transfer from another operating account at the start of Fiscal Year 2024/2025, for a total cost of \$401,884.44.

Account Name	Account Number	Amount
General Fund/Comm-Emergency Services/Maintenance-Other Equipment	00110719-034690	\$401,884.44

RECOMMENDATION:

Staff recommends the board approve the Renewal of the 700 MHz Communications System Master Service Agreement with Communications International, Inc.

ATTACHMENTS:

1. Master Service Agreement (Contract Number CI-110-950) Original
2. Master Service Agreement Renewal
2. Maintenance Cost Summary for 2024-2025
3. CPI Calculation Letter
4. Instructions for the Consumer Price Index, Southern Urban