

## Memorandum

Date: June 11, 2018

To: Sheriff William D. Snyder, Martin County Sheriff

From: Roy P. Hudson, Criminal Justice Coordinator, St. Lucie County

Re: Proposal for Pretrial Program Services for Martin County

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In response to your Request for Proposal for the Criminal Justice Division of St. Lucie County to provide and operate a Pretrial Program for the Martin County Sheriff's Office I am delivering this proposal. St. Lucie County would initiate and operate a professional Pretrial Program with performance and outcomes based on our current best practices. This would be a full service office supported by a full time staff that would be supervised by our Program Manager. Please note that any agreement is subject to the approval of the Board of County Commissioner of St. Lucie County, Florida.

### Proposal

Cost: \$248,000.00 Annually

Martin County Sheriff's Office will provide:

1. Office space in the Martin County Courthouse. This office should be equipped with desk and chairs for three people as well as six chairs for clients. The office should be wired for three work station computers and four phone lines. Access to Court and Sheriff's jail I.T. programs.
2. A vehicle in good serviceable condition with access to fuel, maintenance and insurance.
3. Three office phones.
4. Point of contact with MCSO.
5. Point of contact at the County jail.
6. Security Clearances for staff at the Courthouse and Jail.
7. Body armor, Jackets, and flashlights for personnel.
8. Printer-Copier-Fax machine. Paper, ink, supplies and maintenance.
9. Two cell phones. Same make, model and capabilities as currently issued to staff.
10. Two HP EliteBook 840G3-15 8g cellular lap top computers with air card service.
11. Three work station computers and maintenance for same.

St. Lucie County would provide the following:

1. One Senior Pretrial officer, One Pretrial Officer and One Case Manager.
2. Annual report and OPPAGA reports to MCSO.

3. Provide Roll Call training to MCSO and other Law Enforcement agencies in Martin County.
4. Will vet, hire, provide salary, benefits and supervise all personnel assigned to the program.
5. All GPS tracking equipment and monitors needed for the program contracted through STOP(Satellite Tracking of People)
6. Provide all training and certifications for personnel.

Expected Benefits of the Program:

Based on data provided by MCSO and using a formula based on current practices by Judges in St. Lucie County there could be a projected savings to MCSO of one million dollars plus based on 35 bed days at \$88.00 a day. This does not take into account additional cases as the program grows, being able to save on inmate medical or the possibility of involving your weekend inmate program.

Roy P. Hudson

Criminal Justice Coordinator

APPROVE: \_\_\_\_\_ Daniel S. McIntyre, County Attorney

APPROVE: \_\_\_\_\_ Howard Tipton, County Administrator