

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: April 11, 2024

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: First Amendment to Urban Service Boundary Study Agreement (RFP 2024025)

BACKGROUND:

On January 23, 2024, the Board awarded RFP 2024025 for an Urban Service Boundary Study to Inspire Placemaking Collective, Inc. for a total cost of \$128,010. Planning & Development Services has determined the need to hold additional public engagement workshops. The focus of these workshops will be on educating the public about the Urban Services Boundary’s history and purpose and to present the challenges and opportunities associated with the boundary’s adjustment while garnering input from residents regarding this potential course of action. The original agreement calls for three workshops. Staff is requesting an additional three, for a total of six workshops. The addition of these workshops will not affect the overall timeline of this project. The cost of this task was originally \$29,185. These changes will result in an overall increase of \$10,800, bringing the task cost to \$39,985, and a revised total project cost of \$138,810.

FUNDING:

Funding, in the amount of \$10,800 for the revised task, will come from the MSTU Fund/ County Planning/ Other Professional Services account, number 00420515-033190.

Account Number	Account Description	Amount
00420515-033190	MSTU Fund/County Planning/Other Professional Services	\$10,800

RECOMMENDATION:

Staff recommends the Board approve the First Amendment and authorize the Chairman to sign it, after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENT:

First Amendment