



Office of
**INDIAN RIVER COUNTY
ATTORNEY**

Dylan Reingold, County Attorney
William K. DeBral, Deputy County Attorney
Susan J. Prado, Assistant County Attorney

MEMORANDUM

TO: Board of County Commissioners

FROM: Dylan Reingold, County Attorney

DATE: March 16, 2020

SUBJECT: Resolutions Delegating the Authority to the County Administrator or his Designee to Call Letters of Credit and to Act on Behalf of Indian River County during the time frames of March 18, 2020, through and including April 6, 2020

BACKGROUND.

The Indian River County Board of County Commissioners does not have a scheduled meeting between March 17, 2020 and April 7, 2020. Additionally, Governor DeSantis has declared a state of emergency in the State of Florida due to COVID-19. During this interval, and during a locally declared state of emergency, it is necessary and desirable that the Board delegate to the County Administrator, or his designee, the authority to call Letters of Credit that may expire during such time. Further, it is necessary and desirable that the Board delegate to the County Administrator, or his designee the authority to execute all other documents necessary for the proper functioning of the County.

FUNDING.

There is no expense associated with this item.

RECOMMENDATION.

Authorize the Chairman to sign the resolution as presented, delegating the authority to call Letters of Credit and delegating full signing authority during the period commencing March 18, 2020, through and including April 6, 2020, or in the event of a locally declared state of emergency due to COVID-19, until the Board of County Commissioners is able to meet.

ATTACHMENT.

Proposed Resolution