



INDIAN RIVER COUNTY, FLORIDA
INTEROFFICE MEMORANDUM
Department of General Services
Parks & Conservation Resources

Date: December 9, 2019

To: The Honorable Board of County Commissioners

Through: Jason E. Brown, County Administrator
Michael C. Zito, Assistant County Administrator
Kevin Kirwin, Director Parks & Conservation Resources
Jennifer Hyde, Purchasing Manager

From: Beth Powell, Assistant Director Parks & Conservation Resources

Subject: Renewal of Agreement with John Brown & Sons, Inc. for Natural Areas and Exotic Vegetation Management/Mowing – Bid Number 2019007

DESCRIPTIONS AND CONDITIONS

On January 8, 2019, the Board of County Commissioners awarded bid number 2019007 to John Brown & Sons, Inc. and subsequently executed an Agreement dated January 8, 2019. The original agreement was approved for a one year term with two one-year renewals available, subject to vendor acceptance, satisfactory performance and determination that renewal is in the best interest of the County. Throughout the last year, the contractor has provided quality workmanship, expedited projects in a timely manner and otherwise performed in a beneficial manner.

FUNDING

Contractor pricing will remain unchanged from the original Agreement. During fiscal year 2018/19, under this Agreement, the County paid \$27,362.50 to John Brown & Sons, Inc. that included services rendered for Conservation Lands and Coastal Engineering. Fiscal year 2019/20, one purchase order has been issued under this Agreement for Conservation Lands in the amount of \$100,000.00 for wildfire mitigation work associated with the Hazard Mitigation Grant accepted by the Board on September 10, 2019. Multiple departments may utilize the Agreement through Work Orders and/or Purchase Orders, thus multiple funding sources are utilized as needed. Staff will provide funding information through the approval of Work Orders or through the purchasing guidelines associated with Purchase Orders.

STAFF RECOMMENDATION

Staff respectfully requests that the Board of County Commissioners approve a one year renewal through January 7, 2021 for the Agreement with John Brown & Sons, Inc. and authorize the Chairman to execute the renewal agreement after review and approval by the County Attorney as to form and legal sufficiency, and after approval of the required insurance by the Risk Manager.

ATTACHMENTS

- Sample Renewal Agreement

APPROVED AGENDA ITEM FOR DECEMBER 17, 2019