

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: October 20, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Award of Bid 2024009 for Jones' Pier Conservation Area Bungalow Renovation

BACKGROUND:

On behalf of the Parks and Recreation Division, sealed bids were solicited for renovations to the Jones' Pier Conservation Area Bungalow, located at 7770 Jungle Trail. The building, previously the Jones residence, will be converted into an interpretive center for use by the public.

ANALYSIS:

Advertising Date: September 6, 2023
Bid Opening Date: October 6, 2023
Solicitation Broadcast to: 453 Subscribers
Bid Documents Requested by: 23 Firms
Replies: 6 Firms

Contractor	Location	Total Bid
Close Construction Services, LLC	Okeechobee	\$639,075.00
Proctor Construction Company, LLC	Vero Beach	\$720,611.91
Jim's Complete Construction, LLC	St. Cloud	DQ
Arkest, LLC	Jacksonville	DQ
De La Hoz Builders, Inc.	Sebastian	DQ
So Cal Shaker Plates & Construction Site Services, LLC	Lake Elsinore, CA	DQ

The bid submitted by Jim's Complete Construction was disqualified for failure to submit the correct bid form. Bids from Arkest, De La Hoz Builders, and So Cal Shaker Plates were disqualified for lack of unit prices on the bid form. Unit prices are the basis of award, and payment for completed work, per the bid and contract documents.

The design architect for the project, Spiegle, reviewed the responsive bids, and determined Close Construction, to be the lowest, responsive, responsible bidder, and has recommended award to them. The Division concurs with this recommendation, and received very favorable reviews from Close's provided references.

FUNDING:

This work was anticipated in the CIE, and \$534,000 is currently available in the Land Acquisition Series 2004 Referendum/Land Acquisition/Construction in Progress/Jones Pier Improvements account, number 14514639-066510-18010. Additional funds for the work are being requested in the FY 2024 CIE.

Account Name	Account Number	Amount
Land Acquisition Series 2004 Referendum/Land Acquisition/Construction in Progress/Jones Pier Improvements	14514639-066510-18010	\$534,000

RECOMMENDATION:

Staff recommends the Board award Bid 2024009 to Close Construction Services, LLC, approve the agreement, and authorize the Chairman to sign the agreement after receipt and approval of the agreement and the required public construction bond by the County Attorney as to form and legal sufficiency, after the Contractor has reactivated its status with the Building Division, and after receipt and approval of the required insurance by the Risk Manager. So long as there are no changes in the dollar amount under the agreement, upon adequate completion of the work set forth in the agreement, staff is directed to make final payment and release any retainage to Close Construction Services, LLC, after review and approval by the Purchasing Manager and the County Attorney's Office.

ATTACHMENT

Agreement