

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: April 10, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Michael Zito, Interim County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Firms and Authorization to Negotiate – RFQ 2023015 for Continuing Consulting Engineering Services

BACKGROUND:

The current professional continuing consulting engineering services agreements expire on April 16, 2023. In accordance with section 287.055, Florida Statute (Consultants Competitive Negotiation Act), a request for qualifications (RFQ) was issued on December 19, 2022, to solicit statements of qualifications (SOQs) from professional engineering firms interested in providing services under a new continuing agreement.

ANALYSIS:

Firms were invited to submit qualifications in up to four disciplines:

- ✓ Environmental (biological, coastal, site assessment, stormwater, remediation, solid waste)
- ✓ Infrastructure (traffic, bridges, roadways, sidewalks, signals, and lighting)
- ✓ Site/Civil (civil, structural, mechanical, electrical, plumbing)
- ✓ Utilities engineering (water, sewer)

Nearly a thousand firms were notified of the RFQ, and 37 firms submitted SOQs prior to the January 27, 2023 deadline. One firm, BCER Engineering, was declared non-responsive for failure to submit the notarized statement regarding disclosure of relationships, required in Section 105.08, Indian River County Code, and their SOQ was not considered.

A selection committee, comprised of Eric Charest, Natural Resources Manager, Ron Jones, SWDD Assistant Managing Director, Kirstin Leiendecker, Assistant Public Works Director, Beth Powell, Parks and Recreation Director, Rich Szyrka, Public Works Director, and Harrison Youngblood, Utilities Engineer, independently reviewed, scored, and ranked the received SOQs in accordance with FS 287.055, the RFQ, and the Purchasing Manual.

Firms were ranked in each of the disciplines in which they requested consideration. The committee met to reveal the individual committee member ranking, and establish an initial ranking of firms for each discipline, which is shown on the next page. The committee subsequently met to discuss the number of firms that should be awarded per discipline, based on the scores and rankings, and developed a short list of firms to be considered for award. Chapter 287.055, Florida Statute requires the County to hold discussions with a minimum of three firms. The committee identified five firms they wished to obtain more information from, and those firms participated in discussions via Zoom on April 6, 2023.

Scoring and ranking documents are available for review in the Purchasing Division.

Initial ranking of firms is shown below, with short listed firms in bold:

Environmental:

- 1 **Geosyntec Consultants**
- 2 **Tetra Tech**
- 3 **CHA Consulting**
- 4 **Kimley-Horn**
- 5 **CDM Smith**
- 6 **Coastal Tech**
- 7 **Environmental Science Associates**
- 8 **Jones, Edmunds, Associates**
- 9 **Coastal Waterways**
- 10 **Atkins**
- 11 **Aptim**
- 12 **Dredging & Marine Consultants***
- 13 *NovusAqua, LLC*
- 14 *Royal Consulting Services, Inc.*
- 15 *First Line Coastal*
- 16 *MAS Environmental*
- 17 *Carter*
- 18 *GRAEF-USA*
- 19 *MBV*
- 20 *Schulke, Bittle & Stoddard*
- 21 *CivilSurv*
- 22 *Mills, Short*

Infrastructure:

- 1 **Kimley-Horn**
- 2 **Conсор Engineers, LLC**
- 3 **Johnson, Mirmiran & Thompson**
- 4 **Masteller & Moler**
- 5 **Bowman**
- 6 **Atkins**
- 7 **Metric**
- 8 *Carter*
- 9 *MBV*
- 10 *EXP*
- 11 *Schulke, Bittle & Stoddard*
- 12 *CivilSurv*
- 13 *Carnahan Proctor Cross*
- 14 *GRAEF-USA*
- 15 *Mills, Short*

Site/Civil:

- 1 **Kimley-Horn**
- 2 **OCI Associates, Inc.***
- 3 **Masteller & Moler**
- 4 **Atkins**
- 5 **Bowman**
- 6 **Carter**
- 7 **TLC***
- 8 **MBV**
- 9 **Schulke, Bittle & Stoddard**
- 10 **EXP**
- 11 *Mills, Short*
- 12 *Carnahan Proctor Cross*
- 13 *Metric*
- 14 *GRAEF-USA*
- 15 *SGM Engineering*

Utilities:

- 1 **Kimley-Horn**
- 2 **V&A***
- 3 **CHA Consulting**
- 4 **CDM Smith**
- 5 **Bowman**
- 6 **Rummel, Klepper & Kahl**
- 7 **Atkins**
- 8 **Masteller & Moler**
- 9 **Tetra Tech**
- 10 **MBV**
- 11 **Carter**
- 12 **Arcadis**
- 13 *Schulke, Bittle & Stoddard*
- 14 *GRAEF-USA*
- 15 *Carnahan Proctor Cross*
- 16 *EXP*
- 17 *Florida Technical Consultants, LLC**
- 18 *Mills, Short*
- 19 *CivilSurv*

*indicates firms invited to participate in discussions with the committee

After the discussions were completed, the committee reviewed the short list ranking of firms by discipline. No changes to the rankings, or to the list of firms to be considered for award by discipline, were made. The initial ranking of firms was declared final.

The following firms are recommended by the committee to enter the negotiation phase in the listed disciplines.

	Environmental	Infrastructure	Site/ Civil	Utilities
Aptim Environmental & Infrastructure, LLC	√			
Arcadis U.S., Inc.				√
Atkins North America, Inc.	√	√	√	√
Bowman Consulting Group, Ltd.		√	√	√
Carter Associates, Inc.			√	√
CDM Smith, Inc.	√			√
CHA Consulting, Inc.	√			√
Coastal Technology Corporation	√			
Coastal Waterways Design and Engineering LLC	√			
Conсор Engineers, LLC		√		
Dredging & Marine Consultants, LLC	√			
Environmental Science Associates	√			
EXP US Services, Inc.			√	
Geosyntec Consultants, Inc.	√			
Johnson, Mirmiran & Thompson, Inc.		√		
Jones, Edmunds, Associates, Inc.	√			
Kimley-Horn and Associates, Inc.	√	√	√	√
Masteller & Moler, Inc.		√	√	√
MBV Engineering, Inc.			√	√
Metric Engineering, Inc.		√		
OCI Associates, Inc.			√	
Rummel, Klepper & Kahl, LLP				√
Schulke, Bittle & Stoddard, LLC			√	
Tetra Tech, Inc.	√			√
TLC Engineering Solutions			√	
V&A Consulting Engineers, Inc.				√

Staff is prepared to begin negotiations with the identified firms, and bring the final agreements to the Board at a future meeting.

FUNDING:

Funding for work orders under the agreements will vary, based on project and department.

RECOMMENDATION:

Staff recommends the Board approve the final ranking of firms, and authorize negotiations with the recommended firms, in accordance with FS 287.055.