

Smith & Loveless, Inc.



April 5, 2017

14040 Santa Fe Trail Drive
Lenexa, KS 66215-1234, USA
Ph: 913) 8885201
Fax: 913.748.0106
Toll Free: 800.922.9048

Subject: Replacement Smith & Loveless Equipment

To Whom It May Concern:

Smith & Loveless, Inc. is a manufacturer of Water, Wastewater treatment equipment and prefabricated Pump Stations. When replacement of S&L products is required, replace with OEM parts manufactured by Smith & Loveless and supplied through Sanders Company, Inc.

This is to certify that Sanders Company, Inc. is the exclusive OEM municipal representative for Smith & Loveless Package Pump Stations, Water and Wastewater Treatment equipment in the State of Florida. In this capacity, they function as our local sole source supplier for all new and replacement Smith & Loveless products.

Sincerely,

A handwritten signature in black ink that reads "Timothy D. Paulsen". The signature is written in a cursive style with a small 'D' in the middle of the last name.

Tim Paulsen
Manager, After Market Division

SOLE SOURCE MEMORANDUM

DATE: 4-21-17

REQUISITION NO (if entered) _____

TO: Purchasing Division

*TWS
4/21/17*

FROM: Rich Meckes (Department/Division Head Signature) _____
Name Required

SUBJECT: Request for approval of "No Substitute". Sole Source or Sole Brand (check one)

ITEM/SERVICE TO BE PURCHASED: Smith & Loveless Model 7 PISTA 270 mechanism

DESCRIPTION/SPECIFICATIONS: this is a direct replacement of the existing equipment and must fit into the facility Headworks

Description of your department's requirements and why waiving the bid/quote requirement is in the best interest (product standardization, compatibility, proprietary item, etc.): _____
Must be suitable for installation in a concrete structure 10' diameter x 7'7" deep with a concentric 5' diameter x 5'6" deep grit well

Steps taken to identify other potential vendors/confirm sole source or brand: _____
Web Search

Estimated amount of purchases of this or similar items from this vendor required in the current fiscal year: _____
\$86,924.00

Date this specific item and/or vendor been designated sole source for this requirement by the Board of County Commissioners (if applicable): _____

VENDOR: Sanders Company

COMMENTS: _____

Approved: _____
Yes _____ No _____ Comment: _____

Jennifer Hyde
Purchasing Manager

Instructions: Complete and forward signed form to Purchasing. Confirmation of the sole source designation may be verified through a posting on Demandstar. Please submit this form as early as possible so Purchasing has ample time to post and enable responses by vendors and to avoid delaying your purchase.