

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: August 7, 2017

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Mike Smykowski, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Recommended Selection of Consultants for RFQ 2017053 – Continuing Environmental and Biological Support Services for Engineering Projects

BACKGROUND:

On behalf of the Public Works Department and in accordance with FS 287.055, Requests for Qualifications (RFQs) were solicited for professional consulting services for continuing environmental and biological support services for engineering projects. The current agreements for these services are with G.K. Environmental, Inc., Kimley-Horn and Cardno, Inc., and have been in effect since October 8, 2013.

RFQ RESULTS:

Advertising Date: May 28, 2017
RFQ Opening Date: July 5, 2017 at 2:00 pm
DemandStar Broadcast to: 516 Subscribers
RFQ Documents Requested by: 94 Firms
Replies: 8 Firms

ANALYSIS:

A selection committee comprised of Keith McCully, P.E., Stormwater Engineer, William Johnson, P.E., Roadway Production Engineer, Wendy Swindell, Conservation Lands Technician and Andy Sobczak, MPO Senior Planner independently evaluated and scored the received statements of qualifications in accordance with FS 287.055 and the County Purchasing Manual. These scores were compiled by the committee and an overall ranking of the submittals developed. The top six ranked firms were invited to participate in interviews. After the interviews, the committee members again independently ranked the firms and a committee ranking was compiled.

The committee determined it to be most advantageous to the County to award continuing services contracts to the top four ranked firms.

The final ranking established by the committee is:

	Proposing Firm	Location
1.	Environmental Science Associates	Delray Beach
2.	G.K. Environmental, Inc.	Vero Beach
3.	Kimley-Horn	Vero Beach
4.	Ecological Associates, Inc.	Jensen Beach
5.	Florida Environmental Consulting, Inc.	Vero Beach
6.	Bio-Tech Consulting, Inc.	Orlando
7.	Hobe Sound Environmental Consultants, Inc.	Hobe Sound
8.	Ardea Environmental Consultants	Fort Pierce

Upon release of the committee's final ranking and recommendation for selection, a protest was filed by Florida Environmental Consulting, Inc. (FEC) stating all of the qualified small local firm respondents should have been recommended for selection. This protest was denied by the Purchasing Manager and FEC has been notified of its right to appeal at this meeting. Documents associated with the protest are attached.

FUNDING:

Funding sources for individual continuing environmental and biological support services will vary, based on the type of project and associated County department. Annual work for the three completed fiscal years under the current agreement has averaged \$84,698. Invoices for fiscal year 16/17 to date invoices are \$46,178.

RECOMMENDATION:

Staff recommends the Board approve the committee's final ranking and authorize negotiations with the four top ranked firms (and the subsequently ranked firms, should negotiations with any higher ranked firms fail) in accordance with FS 287.055, Consultant's Competitive Negotiation Act.

ATTACHMENTS:

FEC Protest Letter, dated August 4, 2017

Decision Regarding Protest Letter, dated August 7, 2017