

**INDIAN RIVER COUNTY
MEMORANDUM**

TO: Board of County Commissioners

THROUGH: John Titkanich, Jr., ICMA-CM, AICP
County Administrator

PREPARED BY: Rebeca A. Guerra, AICP, LEED-AP, CPD
Chief, Code Enforcement Division

DATE: October 16, 2023

SUBJECT: Update Regarding On-Call and Weekend Hours for Code Enforcement Staff

It is requested that the Board of County Commissioners (BCC) formally consider the following information at its regular meeting of October 31, 2023.

BACKGROUND

On June 20, 2023, the BCC discussed the establishment of expanded Code Enforcement services, including the addition of a Short-Term Vacation Rental (STVR) Officer. On September, 20, 2023, the Board approved the budget to include a new Code Enforcement Officer (STVR) position. That position has now been filled, and in order to address the BCC's desire for additional Code Enforcement services, the following new services will begin on November 3, 2023:

1. On-call Code Officer
 - One on-call Code Officer will be available Monday-Friday from 5PM to 9PM, and from 11AM to 9PM Saturday and Sunday, excluding County-observed holidays. The phone number for the on-call Code Officer is (772) 290-1408.
2. Weekend hours
 - There will be a full-time and part-time Code Officer available each Saturday during normal working hours.

FUNDING

Funding for the additional time incurred by the on-call Code Officer is available using funds from the MSTU / Code Enforcement / Overtime Account #00420724-011140.

RECOMMENDATION

This is an informational item only.