

INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM

TO: Jason E. Brown, County Administrator

FROM: Richard B. Szyrka, P.E., Public Works Director

SUBJECT: First Amendment to Custodial Services Between Indian River County and American Janitorial, Inc.

DATE: May 14, 2018

DESCRIPTION AND CONDITIONS

On March 6, 2018 the Board of County Commissioners approved the agreement with American Janitorial, Inc. for custodial services in County facilities.

The Sebastian Tax Collector’s Offices was inadvertently left off the list of buildings to be cleaned. Attached is the first amendment to the custodial services agreement with American Janitorial, Inc. which adds services at the Sebastian Tax Collector’s Offices to the existing agreement. These offices are approximately 3,364 square feet and will be an additional \$687.27 per month.

FUNDING

Funding will come from Facilities Management – Other Contractual Services account 00122019-033490.

RECOMMENDATION

Staff recommends the Board approve the First Amendment to Custodial Services Between Indian River County and American Janitorial, Inc. Staff further recommends the Board approve the agreement and authorize the Chairman to execute it after review and approval by the County Attorney as to form and legal sufficiency.

APPROVED AGENDA ITEM FOR May 22, 2018