

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

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**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szpyrka, P.E., Public Works Director

**FROM:** James D. Gray, Jr. Natural Resources Manager

**SUBJECT:** **Approval of Agreement – Aptim Environmental & Infrastructure, Inc. for Engineering and Biological Support Services for Sector 3 (Wabasso Beach) Beach and Dune Renourishment Project.  
RFQ# 2018006**

**DATE:** December 20, 2017

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**DESCRIPTION AND CONDITIONS**

On November 21, 2017, the Board of County Commissioners approved the selection of APTIM Environmental & Infrastructure, Inc. (APTIM) for the Engineering and Biological Support Services for Sector 3 (Wabasso Beach) Beach and Dune Renourishment Project. RFQ #2008006. This contract is anticipated to run until all elements of the project are completed, including but not limited to, design, permitting, construction, and post construction monitoring.

County staff has negotiated standard fee schedules and the “master” agreement with APTIM. The fee schedule reflects fair and competitive rates for comparable professional services and tasks. These fees will be the basis for individual project specific work orders.

APTIM has accepted the “master” agreement and the submitted fee schedule has been accepted by reviewing staff.

**FUNDING**

Funds for the Sector 3 Beach Project are budgeted and available in the Beach Restoration Fund whose revenue is derived from one half of the proceeds of the levy of the Local Option Tourist Development Tax (3%). Among the accounts that will be used are: Other Professional Services – Hurricane Matthew, Account No. 12814472-033190-17001, Sector 3 Post Construction Monitoring, Account No. 12814472-033490-05054, and Other Professional Services, Account No. 12814472-033190-01024.

The County has also received a fully signed FEMA Project Worksheet (No. IRGA01 – Hurricane Matthew), making project related design, permitting, and construction expenses eligible for up to 87.5% in Federal and State cost share.

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BCC Agenda item – APTIM Contract  
For January 9, 2018 BCC Meeting

**RECOMMENDATION**

Staff recommends the Board approve the negotiated standard fee schedule and the “master” agreement with APTIM and requests the Board to authorize the Chairman to execute the agreement.

**ATTACHMENT**

1. APTIM Environmental & Infrastructure, Inc. Agreement and Fee Schedule

**APPROVED AGENDA ITEM FOR: JANUARY 9, 2018**