



Office of the
**INDIAN RIVER COUNTY
ADMINISTRATOR**

John A. Titkanich, Jr., ICMA-CM, AICP, County Administrator
Michael C. Zito, Assistant County Administrator

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: John A. Titkanich, County Administrator

DATE: June 14, 2023

SUBJECT: Deputy County Administrator's Employment Agreement

BACKGROUND

Michael Zito has served as Assistant County Administrator since February of 2005. His employment agreement with the County Administrator has been renewed annually for 17 consecutive years. Prior to his tenure as Assistant County Administrator, Michael served as Assistant County Attorney and as General Counsel to the Indian River County Sheriff's Office.

ANALYSIS

The form of the Employment Agreement presented is identical to prior years with the exceptions of changing the title to Deputy County Administrator and extending a 3-year term consistent with the duration of the County Administrator's Employment Agreement. It also reflects a 2.5% merit increase retroactive to June 2, 2023 with any merit or anniversary increases subject to the discretion of the County Administrator.

RECOMMENDATION

The County Administrator recommends the Board of County Commissioners approve the attached Employment Agreement with the Deputy County Administrator and authorize the County Administrator to sign the Agreement.

ATTACHMENT

Proposed Deputy County Administrator's Employment Agreement