



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Deputy County Administrator /**  
**Department of General Services**  
**Library Services Division**

---

**Date:** November 22, 2024

**To:** The Honorable Board of County Commissioners

**Through:** John A. Titkanich, Jr., County Administrator  
Michael C. Zito, Deputy County Administrator  
Cindy Emerson, Community Services Director

**From:** Elizabeth L. Stenger, Director of Library Services

**Subject:** Indian River County Library State Aid to Libraries Grant

---

**BACKGROUND**

In order to comply with the State Division of Library Information Services State Aid Grant Application, the Indian River County Library System must have the Grant Agreement, Certification of Hours, and Annual Plan approved by the Governing Board and the Grant Agreement and Certification of Hours signed by the Chair.

**DESCRIPTIONS AND CONDITIONS:**

The State Aid to Libraries Grant awarded to Indian River County Libraries was \$60,962 for Fiscal Year 2023-24. The Grant requires Indian River County Library System to provide free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge. The libraries must provide access to materials and information and services for all residents of the area served; and, to have at least one library, branch library, or member library open 40 hours or more each week.

Additionally, the Indian River County Library System must have a Commission Approved Annual Plan of Service on file. The Annual Plan of Service is an outline of the Indian River County Library System's focus of activities during the year. The plan supports the goals, objectives, and action plan for the Library System's Long-Range Plan, and is supported by the Library System's budget.

**FUNDING:**

No funding is required.

**RECOMMENDATION:**

Staff respectfully recommends that the Board of County Commissioners approve the Indian River County Library System State Aid Grant Agreement, Certification of Hours, and Annual Plan and authorize the Chairman to sign and return the State Aid Grant Agreement and Certification of Hours for FY 2024-25 to the Library Services Director to be forwarded to the appropriate State Library staff.

**ATTACHMENTS:**

State Aid to Libraries Grant Agreement  
Certification of Hours, Free Library Service and Access to Materials  
Annual Plan of Service FY 2024-2025

**AGENDA ITEM FOR DECEMBER 3, 2024**