

**INDIAN RIVER COUNTY
SOLID WASTE DISPOSAL DISTRICT
BOARD MEMORANDUM**

Date: November 1, 2021
To: Jason E. Brown, County Administrator
Through: Matthew Jordan, Interim Director of Utility Services
From: Himanshu Mehta, PE, Managing Director, Solid Waste Disposal District
Subject: Amendment No. 3 to Sitecrafters of Florida

Descriptions and Conditions:

On November 12, 2019, the Solid Waste Disposal District (SWDD) Board awarded Bid No. 2020004 to Sitecrafters of Florida, Inc. (Sitecrafters) to provide concrete crushing and site work at the Indian River County (IRC) landfill. The original agreement was approved by the Board on December 3, 2019, with an initial agreement for one (1) year from the date of award and five (5) additional one-year (1) terms at the same prices and conditions at the time of renewal, by mutual agreement. The agreement also includes a price adjustment provision in accordance with the annual change in Consumer Price Index (CPI).

The initial award was focused on the improvement of the yard waste site, which included concrete crushing at a rate of \$8.67 per ton and site work at a rate of \$7.25 per ton. Subsequently, the SWDD Board approved Amendment No. 1 to Sitecrafters on March 3, 2020, and approved Amendment No. 2 to Sitecrafters on May 5, 2020, for additional work on the yard waste site. All of the work was satisfactorily completed for this project for a total cost of \$706,795.43. Sitecrafters also performed some drainage improvement work at the yard waste site under a purchase order in Fiscal Year (FY) 2020/2021 for \$20,194. Otherwise, there was no approved funding for concrete crushing last fiscal year.

Over the last 12 to 18 months, the landfill has accumulated concrete materials that need to be crushed. Staff reached out to Sitecrafters and they have confirmed, per the attached letter, their interest in providing this service this fiscal year. However, they did request a 3% CPI adjustment that is allowed in the agreement.

The purpose of this agenda item is for the SWDD Board to approve the attached Amendment No. 3 to Sitecrafters to provide concrete crushing services this fiscal year.

Analysis:

One of the requirements for our agreement with Sitecrafters is that we must have a minimum of 12,500 tons of uncrushed concrete stockpile on-site without incurring any additional mobilization charges. Since the last crushing activity was performed in March 2019, staff is estimating that we have approximately 26,000 tons of material on site. Therefore, we will not incur any additional mobilization costs.

Per the attached letter, Sitecrafters has requested a CPI adjustment of 3% increasing the previous concrete crushing rate from \$8.67 per ton to \$8.93 per ton. This is consistent with the CPI adjustment process. However, at this rate and the approved budget of \$120,000, we will only be able to crush approximately 13,437 tons. Staff will request additional funding next fiscal year to crush more on-site materials.

Staff and Sitecrafters has agreed to the attached Amendment No. 3 for the concrete crushing services for FY 21/22. The updated agreement includes a provision for Sitecrafters to comply with the Department of Homeland Security’s E-verify system.

Funding:

Funding of \$120,000 for concrete crushing is budgeted in the Other Professional Services account, number 41121734-033190, which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
Other Professional Services	41121734-033190	\$120,000

Recommendation:

Solid Waste Disposal District staff recommends that its Board:

1. Approve Amendment No. 3 to Sitecrafters of Florida, Inc., and authorize the Chairman to sign the agreement after review and approval by the County Attorney as to form and legal sufficiency.

Attachments:

1. Amendment No. 3 to Sitecrafters of Florida, Inc.
2. Letter from Site Crafters