

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**CONSENT**

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**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szyrka P.E., Public Works Director

**FROM:** Andy Sobczak, Infrastructure Project Manager

**SUBJECT:** **Work Order No. 4, Jay Ammon Architect, Inc.**  
North County Regional Park Aquatic Facility Roof Replacement

**DATE:** July 30, 2018

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**DESCRIPTION AND CONDITIONS**

The existing roof at the North County Regional Park Aquatic Facility was completed as part of the original building construction in 2002. Although the roof has survived several hurricanes, including Hurricane Irma in 2017, it has surpassed its functional lifespan and requires replacement to avoid future failure and leaks. As such, County Staff requested a proposal from Jay Ammon Architect, Inc. for replacement of the roof.

On April 18, 2014 the Board of County Commissioners approved a Continuing Contract Agreement for Professional Services with Jay Ammon Architect, Inc. to perform roofing consultation services to include evaluations of existing roofing conditions, design solutions for remedial work, design solutions for roof replacement, preparation of design documents, and project management. On February 6, 2018, the Board of County Commissioners approved a 3-year extension to this Continuing Contract Agreement.

On July 26, 2018, Jay Ammon Architect, Inc. submitted Work Order No. 4 for the design, assistance in bidding, and construction administration for replacement of the roof at the North County Regional Park Aquatic Facility for a total fee of \$26,637.00.

**FUNDING**

Funding in the amount of \$26,637.00 for the project is available via budget amendment in MSTU Fund/North County Aquatic Center/Other Improvements Except Bldg./Hurricane Irma – Account No. 00410472-066390-17026.

**RECOMMENDATION**

Staff recommends that the BCC approve the attached Work Order No. 4 for Jay Ammon Architect, Inc. for the design, assistance in bidding, and construction administration for replacement of the existing roof at the North County Regional Park Aquatic Facility, and authorize the Chairman to execute Work Order #4 in the lump sum amount of \$26,637.00.

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Work Order No. 4, Jay Ammon Architect, Inc.  
BCC Agenda 08/14/2018

**DISTRIBUTION**

Michael Smykowski, Budget Director  
David Fleetwood, Parks Division Superintendent

**ATTACHMENTS**

Work Order No. 4

**APPROVED AGENDA ITEM FOR AUGUST 14, 2018**