



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Assistant County Administrator /
Department of General Services

Date: March 25, 2022
To: The Honorable Board of County Commissioners
Thru: Jason E. Brown, County Administrator
Michael C. Zito, Assistant County Administrator
From: Leigh Anne Uribe, Human Services Director
Subject: Children's Services Advisory Committee's Recommendation of Request for Proposal, Grant Application and Agency Grant Contract for FY 2022-2023

By recommendation of the Children Services Advisory Committee, attached is the Request for Proposal (RFP), the Grant Application and the Agency Grant Contract as pertaining to the funding of children’s programs in Indian River County for FY 2022-2023.

BACKGROUND:

Each year, in accordance with Section 103.24(2)(c) of the Indian River County Code, the Children Services Advisory Committee (CSAC) initiates the grant process for the next fiscal year by identifying and prioritizing unmet and under-met needs of children living in Indian River County. The data evaluated is derived from a countywide children’s needs assessment performed every 3- 5 years and updated annually, the result of which is set-forth in the Focus Areas of Need. Once determined, the RFP is written and then advertised, outlining the Focus Areas of Need and the funding priorities therein. Additionally, the full RFP includes instructions, administrative requirements, evaluation criteria, and general guidelines for agencies applying for funding.

RECOMMENDATION:

Staff recommends that the Board accept the RFP, the Grant Application and the Agency Grant Contract for FY 2022-2023 as submitted, and authorize the County Administrator to execute the individual contracts after review and approval by the County Attorney.

ATTACHMENTS (5):

- Request for Proposal
- RFP Notification
- Grant Application
- Evaluation Form
- Sample - Agency Grant Contract

APPROVED AGENDA ITEM FOR APRIL 05, 2022