

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: September 24, 2021
To: Jason E. Brown, County Administrator
From: Matthew Jordan, Interim Director of Utility Services
Prepared By: Terry Southard, Operations Manager
Subject: Renewal of RFP 2017066 Annual Maintenance at Spoonbill Marsh

Descriptions and Conditions:

On October 24, 2017, after a competitive bid process, the Indian River County Board of County Commissioners (BCC) awarded Southern Management, LLC, of Vero Beach, FL, the annual maintenance at Spoonbill Marsh in the amount of \$269,608.00. There was an initial term of three years, with an option to renew for two additional one-year terms, subject to satisfactorily completing the work as described in their scope of work.

Analysis:

The current agreement will expire on October 23, 2021. The contract has one final one-year extension option. Southern Management has satisfactorily performed the required maintenance of Spoonbill Marsh for the first term of the contract. Staff attests that it is in the best interest of the county to continue to work with Southern Management, LLC, of Vero Beach to perform the Annual Maintenance of Spoonbill Marsh. In Fiscal Year (FY) 2022, before the expiration of the final term, staff will re-bid the work.

Funding:

Funds for the maintenance of Spoonbill Marsh are budgeted in the Utilities operating capital fund. Utilities operating funds are generated from water and sewer revenues.

Description	Account Number	Amount
Other Professional Services	47129236-033190	\$269,608.00

Recommendation:

Staff recommend that the Board of County Commissioners approve the renewal of the agreement through October 23, 2022, for the final of the available one-year terms, and authorize the Chairman to execute the same, as presented.

Attachments:

Second and Final Extension To Annual Maintenance At Spoonbill Marsh Agreement