

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**TO:** Jason E. Brown, County Administrator

**THROUGH:** Jennifer Hyde, Purchasing Manager

**FROM:** Richard B. Szpyrka P.E., Public Works Director

**SUBJECT:** Approval of Second Extension to Agreements for Custodial Service

**DATE:** February 7, 2017

**CONSENT**

**BACKGROUND**

On February 10, 2015 the Board of County Commissioners awarded RFP 2015014 for Custodial Services to the four highest-ranked firms for each grouping of County facilities. On June 23, 2015 the award for Group 3 (43<sup>rd</sup> Avenue Complex) was terminated for failure to comply with the terms of the agreement and the award was made to the second highest-ranked firm for that group. The awards were for one year with options for two one-year renewals.

On March 1, 2016 the Board of County Commissioners approved the first extension to the agreements for custodial service.

On December 12, 2016, the firm responsible for cleaning services for the Tax Collector Office, CER Signature Cleaning, was replaced by Marsden Services at the Tax Collector’s request, for an approved additional quoted price.

Pricing will remain as approved for the first extension to the agreements, with the exception of the additional amount added to Marsden Services for cleaning the Tax Collector’s office of \$1,083.87 per month/\$13,006.44 per year, and the reduction of \$600 per month/\$7,200 per year from CER’s original pricing.

Group	Firm	Location	Annual Price
Group 1: Judicial Complex	K’s Commercial Cleaning	Port St. Lucie	\$203,448.96
Group 2: Administrative Complex	CER Signature Cleaning	Vero Beach	\$184,920.00 <sup>1</sup>
Group 3: 43 <sup>rd</sup> Avenue Complex	Tribond, LLC	Mableton, GA	\$98,009.28
Group 4: North County Facilities	Marsden Services	Miramar	\$40,268.76 <sup>2</sup>

<sup>1</sup> Reduction of \$600 per month/\$7,200 per year for removal of the Tax Collector Office Cleaning

<sup>2</sup> Increase of \$1,083.87 per month/\$13,006.44 per year for addition of Tax Collector Office Cleaning

Consent Agenda item for 02-21-17

Approval of Second Extension to Agreements for Custodial Service

### **FUNDING**

Funding for Custodial Services is included in the Facilities Management Budget in account 00122019-033490 (Other Contractual Services). Funding for Traffic Engineering is budgeted in account 11124541-034610 (Building Maintenance), funding for the Main Library is budgeted in account 00110970-033490, and funding for the North County Library is budgeted in account 00111271-033490. These departments are all included in the General Fund and Transportation Fund which is supported primarily by Ad Valorem Taxes in addition to various other revenue sources (Half-Cent Sales Tax, State Shared Revenues, etc.).

### **RECOMMENDATION**

Staff requests the Board of County Commissioners approve the Second Extensions to the Agreement and authorize the Chairman to execute them after the County attorney has approved them for content and legal sufficiency, and upon receipt and approval of required insurance by Risk Management.

### **ATTACHMENTS**

Second Extension – CER Signature Cleaning  
Second Extension – K's Commercial Cleaning  
Second Extension – Marsden Services  
Second Extension – Tribond, LLC

### **APPROVED AGENDA ITEM FOR FEBRUARY 21, 2017**