

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: February 18, 2020

To: Jason E. Brown, County Administrator

From: Vincent Burke, PE, Director of Utility Services

Through: Cindy Corrente, Finance Manager, Utility Services
Jennifer Hyde, Purchasing Manager

Prepared By: Terry Southard, Operators Manager, Utility Services

Subject: Request to Waive Bid Process for Purchase of Chlorine Pumps for North County Water Plant

Background/Analysis:

The Fiscal Year (FY) 2019/2020 Water Production Renewal and Replacement (R&R) budget includes funds to replace the existing Sodium Hypochlorite (chlorine) pumps that feed chlorine to various different areas of the water plants. These pumps are beyond their effective useful life span. Funds budgeted for the replacement of these chemical pumps is \$50,000.00.

In the interest of time and the desire to replace the pumps before failure, staff requested quotes from three different vendors. Each vendor toured the facility before they submitted their quote.

Guardian Equipment, Inc.	\$45,375.00
Fluid System & Controls, Inc.	\$52,180.60
Odyssey Manufacturing Co.	\$62,517.00

Funding:

Funds for the North County Water Plant Chlorine Replacement Pumps are available in the R&R budget for Water Treatment. R&R funds are included in the Utilities Operating Fund. Utilities operating funds are derived from water and sewer sales. A total of \$50,000.00 is budgeted for North County Water Plant Chlorine Replacement Pumps in FY 2019/2020.

<i>Description</i>	<i>Account Number</i>	<i>Amount</i>
N RO Chlorine Feed Pump Replacement	47121936-044699-19534	\$50,000.00

Recommendation:

Staff recommends that the Board of County Commissioners waive the bid process requirements for the North County Water Plant Chlorine Replacement Pumps for Fiscal Year 2019/2020 and authorize the Purchasing Manager to issue a purchase order to Guardian Equipment for the pumps for the amount of \$45,375.00. Additionally, we request to allow the Purchasing Manager to advertise the sale of the old pumps, as someone may find them of value as scrap metal.