

JEFFREY R. SMITH, CPA, CGFO, CGMA
Clerk of Circuit Court & Comptroller
1801 27th Street
Vero Beach, FL 32960



TO: Board of County Commissioners

FROM: Elissa Nagy, Finance Director

THROUGH: Jeffrey R. Smith, Clerk of Circuit Court and Comptroller

DATE: September 15, 2020

SUBJECT: County Capital Asset Inventories

Annual physical inventories of capital assets are conducted for all BCC departments as well as the Clerk of Circuit Court & Comptroller, Property Appraiser, Supervisor of Elections, and Tax Collector. Per Florida Statute 274.02, the Finance Department staff has completed a detailed physical inventory of nearly 5,900 pieces of equipment. Assets to be removed from the County inventory must be presented to the Board for approval per Florida Statute 274.07. Attached is the list of non-surplus items that must be removed based on the completed physical inventories.

Recommendation:

Staff recommends approval to remove the list of assets from the inventory system.

Schedule of Assets for Deletion

Department	Asset Number	Description	Acquisition Date	Book Value	
1 JRTC	25296	LCD Projector	1/8/2009	\$0.00	Discarded in error
2 Facilities	21580	Jaguar J700P Portable Radio	9/2/2003	\$0.00	Taken to CI as trade-in
3 Facilities	21581	Jaguar J700P Portable Radio	9/2/2003	\$0.00	Taken to CI as trade-in
4 Facilities	21582	Jaguar J700P Portable Radio	9/2/2003	\$0.00	Taken to CI as trade-in
5 Facilities	21583	Jaguar J700P Portable Radio	9/2/2003	\$0.00	Taken to CI as trade-in
6 Facilities	22127	Jaguar J700P Portable Radio	9/17/2004	\$0.00	Taken to CI as trade-in
7 Facilities	6101 60	IRC Jail Roof	9/30/2004	\$0.00	Roof was replaced in FY19
8 Parks	22301-1	Fairgrounds Building A/C	9/29/2006	\$37,729.75	A/C was replaced in FY20
9 Public Works	26550	2013 Honda ATV	11/8/2012	\$0.00	Cannibalized for parts
10 911 Communications Center	25600	Transition Multi Mode Transceiver	9/30/2009	\$0.00	Electrical malfunction
11 911 Communications Center	27457	MapSag Software License for 911 Maps	1/16/2014	\$0.00	Obsolete- No longer in use
12 Utilities	21691	Wasteworks Software	10/1/2003	\$0.00	Obsolete- No longer in use
13 Utilities	22123	Polyethylene Double Wall Storage Tank	9/23/2004	\$0.00	Dismantled and replaced
14 Utilities	22124	Polyethylene Double Wall Storage Tank	9/23/2004	\$0.00	Dismantled and replaced
15 Utilities	22471	Chlorine Analyzer System	5/1/2005	\$0.00	Could not locate
16 Utilities	151380	4" 10hp Submersible Pump	5/11/1994	\$0.00	Cannibalized for parts
17 Utilities	151400	4" 10hp Submersible Pump	5/11/1994	\$0.00	Cannibalized for parts
18 Utilities	151470	4" 20hp AFP 20 Pump	5/27/1994	\$0.00	Cannibalized for parts
19 Utilities	185310	AFP M185 Pump	2/26/1999	\$0.00	Cannibalized for parts
20 Road & Bridge	28002	2015 Peterbuilt 365 Dump Truck	2/5/2015	\$60,507.46	Totaled in accident
21 Road & Bridge	23628	Stihl 16" Cut Off Saw	7/27/2006	\$0.00	Cannibalized for parts
22 Road & Bridge	175790	GE MK V MDX Radio	9/27/1997	\$0.00	Taken to CI as trade-in
23 Shooting Range	27538	Dell Optiplex 7010 Computer	4/11/2017	\$0.00	Cannot locate
24 Parks	23310	Playground Equipment	5/4/2006	\$0.00	Discarded due to being unsafe
25 Information Systems	1409710	Formsprint Software Package AS400	2/22/1994	\$0.00	Obsolete- No longer in use
26 Information Systems	22673	Smeadlink Express Software	9/30/2005	\$0.00	Obsolete- No longer in use
27 Main Library	131380	48 x 28 Table	12/15/1990	\$0.00	Discarded in error
28 Main Library	131390	48 x 28 Table	12/15/1990	\$0.00	Discarded in error
29 Traffic- Clerk	9917 0	Mobile File Unit	6/23/1988	\$0.00	Removed/Disposed of for renovation
30 Traffic- Clerk	24481	Counter/Workstations	9/30/2007	\$0.00	Removed/Disposed of for renovation
31 Emergency Management	24330	Dell Powerconnect 48 Port Switch	9/30/2007	\$0.00	Obsolete/Removed and disposed of by IT
32 Emergency Management	24331	Dell Powerconnect 48 Port Switch	9/30/2007	\$0.00	Obsolete/Removed and disposed of by IT
33 Emergency Management	24332	Dell Powerconnect 48 Port Switch	9/30/2007	\$0.00	Obsolete/Removed and disposed of by IT
34 Emergency Management	24333	Dell Powerconnect 48 Port Switch	9/30/2007	\$0.00	Obsolete/Removed and disposed of by IT
35 Emergency Management	24334	Dell Powerconnect 48 Port Switch	9/30/2007	\$0.00	Obsolete/Removed and disposed of by IT
36 Emergency Management	25265	Sharp 26" LCD TV w/Wall Mount	9/30/2008	\$0.00	Discarded in error
37 Emergency Management	26360	Easy Lobby Software	5/10/2012	\$0.00	Obsolete

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Department	Asset Number	Description	Acquisition Date	Book Value	
38 Traffic Engineering	26357	NC-200 Portable Traffic Analyzer w/Cover	5/10/2012	\$0.00	Cannot locate
39 Traffic Operations	23162	3000 Watt Generator	3/9/2006	\$0.00	Cannibalized for parts
40 Traffic Operations	23166	3000 Watt Generator	3/9/2006	\$0.00	Cannibalized for parts
41 Traffic Operations	23171	3000 Watt Generator	3/9/2006	\$0.00	Cannibalized for parts
42 Traffic Operations	27636	Apollo II Thermoplastic Handliner	4/14/2014	\$0.00	Discarded in error
43 Fleet	26085	6401 Coats Tire Balancer	5/12/2011	\$0.00	Cannot locate
44 Health Department	25957	2011 Float-On Boat Trailer	11/29/2010	\$0.00	Sold with boat in 2019
45 Health Department	27989	Imagination Cool Pals Exam Table	12/11/2014	\$0.00	Discarded in error
46 Recreation	29749	Portable XL-185P Radio w/Key Pad	9/13/2018	\$1,495.02	Stolen-Police report filed
47 Fire Rescue	179790	GE Orion Desktop Base Radio	1/29/1998	\$0.00	Cannot locate
48 Fire Rescue	179850	GE Orion D/C mobile Radio	1/29/1998	\$0.00	Cannot locate
49 Fire Rescue	179940	GE Orion D/C mobile Radio	1/29/1998	\$0.00	Cannot locate
50 Fire Rescue	21907	K-12 Rescue Saw w 14" Dynablade	3/1/2004	\$0.00	Cannibalized for parts
51 Fire Rescue	22602	Transition Media Converter	9/1/2005	\$0.00	Cannot locate
52 Fire Rescue	22603	Watchguard Firebox 500	8/9/2005	\$0.00	Cannot locate
53 Fire Rescue	23461	Dell Optiplex 745 System w/17" monitor	2/20/2007	\$0.00	Cannot locate
54 Fire Rescue	25207	Dell Optiplex 960 w/ 2 19" LCD monitors	9/10/2009	\$0.00	Cannot locate
55 Fire Rescue	25583	MAHGN8MXX-M7100 IP Base Radio	9/24/2009	\$0.00	Cannot locate
56 Fire Rescue	25596	Fiber optic Transceiver-Wireless Router	9/30/2009	\$0.00	Cannot locate
57 Fire Rescue	25597	Fiber optic Transceiver-Wireless Router	9/30/2009	\$0.00	Cannot locate
58 Fire Rescue	25714	Manitowoc Ice Machine Model#QD-0212A	5/21/2010	\$0.00	Removed by vendor when replaced
59 Fire Rescue	27435	Manitowoc ID0322S Ice Machine	11/7/2013	\$0.00	Removed by vendor when replaced
60 Fire Rescue	27463	Dell Optiplex 7010 Computer	1/30/2014	\$0.00	Cannot locate
61 Fire Rescue	28168	Dell Latitude E5550 Laptop	9/24/2015	\$0.00	Cannot locate
62 Fire Rescue	28865	Dell Latitude E5570 Laptop	11/3/2016	\$313.88	Cannot locate
63 Fire Rescue	28983	Dell Latitude E5570 Laptop	2/13/2017	\$331.44	Cannot locate
				<u>\$100,377.55</u>	