

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**CONSENT**

**TO:** Board of County Commissioners

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kirstin Leiendecker, P.E., Acting Public Works Director  
Rob Skok, Infrastructure Project Manager

**FROM:** Jill Williams, Contract Support Specialist

**SUBJECT:** Work Order No. 3 – MBV Engineering, Inc.  
Traffic Operations Facility, IRC-2104

**DATE:** April 3, 2024

**DESCRIPTION AND CONDITIONS**

On April 6, 2021, the Board of County Commissioners approved Work Order No. 4 to Donadio and Associates (a Spiezle Company) to prepare construction documents for a new single story, 20,600 sq. ft. Traffic Operations Facility and a single story, 5,130 sq. ft. covered storage structure, open on four sides. The scope includes architectural design, structural engineering, mechanical/electrical engineering and civil engineering, and architectural assistance with bidding services for a contract amount of \$261,900.00 plus \$57,100.00 in reimbursable expenses for a total of \$319,000.00. The civil engineering was subcontracted by Donadio to MBV Engineering, Inc. but no bidding services or construction phase service compensation for MBV was included in Work Order No. 4.

The Traffic Operations Facility was advertised for bid on August 6, 2023. During the bidding phase, staff from MBV Engineering, Inc. attended the pre-bid meeting and provided responses and revised plan sheets for questions submitted prior to bid opening. Work Order No. 3, in a not-to-exceed amount of \$37,395.00, is to compensate MBV for these bidding services, as well as construction phase services which will include the pre-construction meeting, bi-monthly construction meetings, shop drawings and clarifications, and final certifications for permits.

**FUNDING**

Funding is budgeted and available from Account No. 31522019-066510-20017/Optional Sales Tax/Facilities Management/Traffic Operations Building in a not-to-exceed amount of \$37,395.00.

**RECOMMENDATION**

Staff recommends the Board of County Commissioners approve Work Order No. 3 in a not-to-exceed amount total of \$37,395.00 with MBV Engineering, Inc. and authorize the Chairman to execute the same.

**ATTACHMENTS**

**Work Order No. 3**

**APPROVED AGENDA ITEM FOR APRIL 23, 2024**