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Vero Beach, FL 32960



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TO: Board of County Commissioners

FROM: Elissa Nagy, Finance Director

THROUGH: Jeffrey R. Smith, Clerk of Circuit Court and Comptroller

DATE: September 12, 2018

SUBJECT: County Capital Asset Inventories

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Annual physical inventories of capital assets are conducted for all BCC departments as well as the Clerk of Circuit Court & Comptroller, Property Appraiser, Supervisor of Elections, and Tax Collector. Per Florida Statute 274.02, the Finance Department staff has completed a detailed physical inventory of nearly 5,500 pieces of equipment. Assets to be removed from the County inventory must be presented to the Board for approval per Florida Statute 274.07. Attached is the list of non-surplus items that must be removed based on the completed physical inventories.

Recommendation:

Staff recommends approval to remove the list of assets from the inventory system.

Schedule of Assets for Deletion

Department	Asset Number	Description	Acquisition Date	Book Value	
1 Community Development	21439	Dell 3200 MP Projector	10/22/2003	\$0.00	Cannot locate
2 Dodgertown	25380	Bata Pitching Machine	1/19/2009	\$0.00	Cannot locate
3 Emergency Services	23410	Dell blade enclosure w/blade server	6/30/2006	\$0.00	Removed and discarded by Computer Services
4 Emergency Services	26405	Portable XG-75 Radio	6/28/2012	\$0.00	Cannot locate
5 Emergency Services	180270	GE Prism Handheld Radio	1/29/1998	\$0.00	Cannot locate
6 Emergency Services-911	24136	3.5 Ton A/C Unit for West Tower	5/4/2007	\$0.00	Unit broke and was replaced with emergency PO
7 Emergency Services-911	24137	3.5 Ton A/C Unit for West Tower	5/4/2007	\$0.00	Unit broke and was replaced with emergency PO
8 Fire Rescue	23358	P7100 Portable Radio	5/1/2006	\$0.00	Cannot locate
9 Fire Rescue	24771	16" Shark Chain Saw	1/28/2008	\$0.00	Cannot locate
10 Fire Rescue	28445	XG-75 Portable Radio	3/17/2016	\$1,208.28	Cannot locate
11 Fire Rescue	28465	XG-75 Portable Radio	3/17/2016	\$1,208.28	Cannot locate
12 Fire Rescue	28850	XG-75 Pro Voice Mobile Radio	9/30/2016	\$3,619.02	Cannot locate
13 Fire Rescue	28853	XG-75 Pro Voice Mobile Radio	9/30/2016	\$3,619.02	Cannot locate
14 Fire Rescue	21149A	Ericsson Macom 500M Mobile Radio	4/12/2011	\$0.00	Cannot locate
15 Fire Rescue	22568A	Portable P7150 Scan Radio	4/12/2011	\$0.00	Cannot locate
16 Information Systems	25247	New EMC Retrospect Disaster Recovery Software	9/30/2008	\$0.00	Software that is obsolete
17 Senior Resource Association	186570	Storage Shed	12/10/1998	\$0.00	Disposed of
18 Senior Resource Association	165440	Executive Desk	1/7/1997	\$0.00	Disposed of
19 Senior Resource Association	22995A	Seon Camera Surveillance System	9/30/2011	\$0.00	Not removed from retired bus #199
20 Senior Resource Association	22995B	Auto Passenger Counter & Logic Unit	5/13/2015	\$815.38	Not removed from retired bus #199
21 Senior Resource Association	22995C	Bike Rack	7/8/2015	\$368.78	Not removed from retired bus #199
22 Senior Resource Association	23712B	Auto Passenger Counter & Logic Unit	5/13/2015	\$815.38	Not removed from retired bus #203
23 Senior Resource Association	23712C	Bike Rack	7/8/2015	\$368.78	Not removed from retired bus #203
24 Senior Resource Association	23918C	Bike Rack	7/8/2015	\$368.78	Disposed of
25 Senior Resource Association	24382A	Seon Camera Surveillance System	9/30/2011	\$0.00	Replaced with new system, disposed of
26 Senior Resource Association	25128A	Seon Camera Surveillance System	9/30/2011	\$0.00	Not removed from retired bus #212
27 Senior Resource Association	25128C	Bike Rack	4/2/2014	\$101.91	Not removed from retired bus #212
28 Senior Resource Association	25128D	Auto Passenger Counter & Logic Unit	5/13/2015	\$815.38	Not removed from retired bus #212
29 Senior Resource Association	25522A	Seon Camera Surveillance System	9/30/2011	\$0.00	Not removed from retired bus #220
30 Senior Resource Association	25522C	Auto Passenger Counter & Logic Unit	5/13/2015	\$815.38	Not removed from retired bus #220
31 Senior Resource Association	25522D	Bike Rack	7/8/2015	\$368.78	Not removed from retired bus #220
32 Senior Resource Association	25523A	Seon Camera Surveillance System	9/30/2011	\$0.00	Not removed from retired bus #221
33 Senior Resource Association	25523C	Bike Rack	4/2/2014	\$101.91	Not removed from retired bus #221
34 Senior Resource Association	25523D	Auto Passenger Counter & Logic Unit	5/13/2015	\$815.38	Not removed from retired bus #221
35 Senior Resource Association	25974	Dell Optiplex 380 Minitor Computer	1/31/2011	\$0.00	Disposed of
36 SWDD	24304	Dell Optiplex 745 Computer	9/26/2007	\$0.00	Cannot locate
37 Utilities	21159	Tac Pack Radio Telemetry Unit	12/1/2002	\$0.00	Should not have been added as asset
38 Utilities	21160	Tac Pack Radio Telemetry Unit	12/1/2002	\$0.00	Should not have been added as asset
39 Utilities	21161	Tac Pack Radio Telemetry Unit	12/1/2002	\$0.00	Should not have been added as asset
40 Utilities	21162	Tac Pack Radio Telemetry Unit	12/1/2002	\$0.00	Should not have been added as asset
41 Utilities	21163	Tac Pack Radio Telemetry Unit	12/1/2002	\$0.00	Should not have been added as asset
42 Utilities	21648	E38-48 Eagle Lift Gate	9/12/2003	\$0.00	On retired truck #393
43 Utilities	21926	54" Wide Tommy Lift Gate	4/1/2004	\$0.00	On retired truck #427
44 Utilities	24871	Toughbook 52 Laptop	2/20/2008	\$0.00	Surplussed, asset number not listed on form
45 Utilities	193680	Liftmoore 3200 Hydraulic Crane	8/28/2000	\$0.00	On retired truck #350
46 Utilities	199480	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
47 Utilities	199490	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
48 Utilities	199500	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
49 Utilities	199510	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
50 Utilities	199520	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
51 Utilities	199530	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
52 Utilities	199540	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
53 Utilities	199550	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
54 Utilities	199570	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
55 Utilities	199580	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
56 Utilities	199590	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
57 Utilities	199600	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
58 Utilities	199610	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
59 Utilities	199620	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
60 Utilities	199630	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
61 Utilities	199640	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
62 Utilities	199650	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
63 Utilities	199660	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
64 Utilities	199670	Tac Pack Radio Telemetry Unit	6/8/2001	\$0.00	Should not have been added as asset
65 Utilities	209520	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
66 Utilities	209530	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
67 Utilities	209540	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
68 Utilities	209550	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
69 Utilities	209560	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
70 Utilities	209570	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
71 Utilities	209580	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
72 Utilities	209590	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
73 Utilities	209600	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
74 Utilities	209610	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
75 Utilities	209620	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
76 Utilities	209630	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
77 Utilities	209640	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
78 Utilities	209650	Tac Pack Radio Telemetry Unit	8/15/2002	\$0.00	Should not have been added as asset
				\$15,410.44	