



INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM

CONSENT

TO: Jason E. Brown, County Administrator

THROUGH: Richard B. Szpyrka P.E., Public Works Director 

FROM: Andy Sobczak, Infrastructure Project Manager 

SUBJECT: **Work Order No. 3, Jay Ammon Architects, Inc.**
Indian River County Courthouse Roof Replacement

DATE: November 21, 2017

DESCRIPTION AND CONDITIONS

In September 2017, Hurricane Irma produced over 17-inches of wind driven rain in Indian River County. During the hurricane, roof and window leaks occurred at the Courthouse causing damage to walls and carpets in numerous offices. Approximately two weeks after the hurricane, additional leaks occurred when a low-pressure system produced seven inches of wind driven rain over a period of five days.

Prior to the recent storm events, the Courthouse has experienced leaks for several years and the roof has been in need of replacement for over 5-years. In 2016, County staff added funding to the Facilities section of the 5-year Capital Improvement Element (CIE) for the replacement of the Courthouse roof in FY 16-17. The Board approved the FY 16-17 CIE on December 6, 2016.

On April 18, 2014 the Board of County Commissioners approved a Professional Services Agreement with Jay Ammon Architect, Inc. to perform roofing consultation services to include evaluations of existing roofing conditions, design solutions for remedial work, design solutions for roof replacement, preparation of design documents, and project management. On November 6, 2017 Jay Ammon Architect, Inc. submitted a proposal for the design, assistance in bidding, and construction administration for replacement of the Courthouse roof, including coordination with an ongoing Courthouse seal and wall restoration project.

FUNDING

Funding for the project will be included in the FY 17-18 CIE and budgeted in Optional Sales Tax/Facilities Maint./Courthouse Roof- acct # 31522019-066510-16029.

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RECOMMENDATION

Staff recommends that the BCC approve the attached Work Order #3 for Jay Ammon Architects, Inc. to design, assist in bidding, and perform construction administration services for the replacement of the existing Courthouse roof, including coordination with an ongoing Courthouse seal and wall restoration project, and authorize the Chairman to execute Work Order #3 in the lump sum amount of \$47,431.00

DISTRIBUTION

Michael Smykowski, Budget Director
Jennifer Hyde, Purchasing Manager

ATTACHMENTS

Work Order #3

APPROVED AGENDA ITEM FOR DECEMBER 5, 2017