

INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION

DATE: February 20, 2019

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Modification to Purchasing Manual Paragraph 1.3.P Regarding Projects Involving Federal Funding

BACKGROUND:

The current Purchasing Manual (Policies and Procedures) includes requirements for projects receiving federal funding. The Florida Department of Economic Opportunity Bureau of Small Cities and Rural Communities reviewed these requirements in relation to our Community Development Block Grant Housing funding and is requiring one change to be made to our listed requirements, as shown below, referring to the Code of Federal Regulations ("C.F.R.").

P. Projects Involving Federal Funding. When a procurement involves federal assistance or the expenditure of federal funds, the procurement and any resulting contract shall be conducted in accordance with any mandatory applicable federal laws and regulations, including 2 C.F.R. §200.317 through 326. Departments are responsible for defining funding sources when requesting a bid number.

DISCUSSION:

The C.F.R." paragraph to be added by reference is: "§200.317 Procurements by states. When procuring property and services under a Federal award, a state must follow the same policies and procedures it uses for procurements from its non-Federal funds. The state will comply with §200.322 Procurement of recovered materials and ensure that every purchase order or other contract includes any clauses required by section §200.326 Contract provisions. All other non-Federal entities, including subrecipients of a state, will follow §§200.318 General procurement standards through 200.326 Contract provisions."

The change was approved by the County Administrator under his authority established in section 105.06, Indian River County Code on February 21, 2019, and will be incorporated into the annual revision to the Manual, anticipated for presentation to the Board in April of 2019.

RECOMMENDATION

No action is required by the Board.