

INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION

DATE: November 5, 2018

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Approval of Continuing Architectural Services Agreements for RFQ 2018063

BACKGROUND:

On October 16, 2018, the Board approved the selection review committee’s final ranking of firms for continuing architectural services and authorized negotiations in accordance with FS 287.055, Consultant’s Competitive Negotiation Act. Negotiations are complete and the agreements are ready for review and approval, with an initial three-year term with one two-year renewal option available.

ANALYSIS:

The five recommended firms have provided rates and agreed to the attached sample agreement. Required insurance has been provided by each firm and approved by the Risk Manager. The awarded firms are:

Responding Firm	Location
1. CPZ Architects, Inc.	Jupiter
2. EDB Architects & Associates, P.A.	Vero Beach
3. Donadio and Associates, Architects, P.A.	Vero Beach
4. Tsark Architecture, LLC	West Melbourne
5. Architectural Building Corp.	Jupiter

FUNDING:

Funding for work orders under these agreements will vary, based on project and department.

RECOMMENDATION:

Staff recommends the Board approve the sample agreement and submitted rate schedules and authorize the Chairman to execute the agreements once the County Attorney has approved as to form and legal sufficiency.

Attachments:

Sample Agreement
Rate Schedules