



**INDIAN RIVER COUNTY, FLORIDA
 INTEROFFICE MEMORANDUM
 Department of General Services
 Parks & Conservation Resources**

Date: July 29, 2019

To: The Honorable Board of County Commissioners

Through: Jason E. Brown, County Administrator
 Michael C. Zito, Assistant County Administrator
 Kevin Kirwin, Director Parks & Conservation Resources

From: Beth Powell, Assistant Director Parks & Conservation Resources

Subject: Jones' Pier Conservation Area Public Use Improvements – Hazard Mitigation Assistance – Donadio & Associates, Architects, P.A. – Work Order No. 1

DESCRIPTIONS AND CONDITIONS

A Hazard Mitigation Grant Program (HMGP) grant application (DR-4283 Hurricane Matthew; 4283-91-R Indian River County 1920s Bungalow) was completed to elevate the house and is currently under review by the State Division of Historic Resources (DHR). In order to proceed with the federal review process, the Florida Division of Emergency Management (FDEM) and State Historic Preservation Office (SHPO) requested construction/design plans to complete their review for eligibility. Staff received a proposal including the necessary scope of work from Donadio & Associates, Architects, P.A. under continuing services contract (RFQ 2018063), the ranking of which was approved by the Board of County Commissioners (BCC) on October 16, 2018, and the BCC subsequently approved the agreements on November 13, 2018.

Staff provided the proposal and cost estimate to the FDEM staff and have been provided a pre-award authorization to proceed with the necessary architectural/engineering design services in the amount of \$15,750.00. Under this pre-award authorization, the County would be responsible for 25% of the cost in the amount of \$3,937.50.

	Description	Account Number	Amount
Donadio & Assoc. Work Order #1 (new contract)	MSTU Fund/Parks/Jones' Pier Improvements	00421072-066510-18010	\$15,750.00

STAFF RECOMMENDATION

Staff recommends approval of Work Order No. 1 to Donadio & Associates, P.A. for architectural design services and requests the Board to authorize the Chairman to execute Work Order No. 1 in the amount of \$15,750.00. Staff further requests that the Board grant authorization to Beth Powell, Assistant Director -Parks and Conservation Resources to execute the HMGP Pre-Award Cost Request Form.

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ATTACHMENTS

- Attachment A – Work Order No. 1 Donadio & Associates Architects, P.A. – Architectural/Structural Engineering for Jones' Pier Historic Residence
- Attachment B – Hazards Mitigation Assistance Program Pre-Award Cost Request Form – DR-4283 Hurricane Matthew; 4283-91-R Indian River County 1920s Bungalow

APPROVED AGENDA ITEM FOR AUGUST 13, 2019