



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Assistant County Administrator /**  
**Department of General Services**  
**Parks and Conservation Resources Division**

**Date:** June 25, 2019

**To:** The Honorable Board of County Commissioners

**Through:** Jason E. Brown, County Administrator  
 Michael C. Zito, Assistant County Administrator  
 Kristin Daniels, Director, Office of Management and Budget

**From:** Kevin Kirwin, Director, Parks and Conservation Resources

**Subject:** Work Order Number 1, Masteller & Moler, Inc. – Continuing Engineering Services RFP 2018008 - Hobart Park Baseball Fields

**BACKGROUND:**

On January 9, 2018, the Board of County Commissioners approved the professional services as outline in Scope of Services for Work Order No. 5. with Masteller & Moler, Inc. for the 58<sup>th</sup> Avenue Ballfield Renovation and Expansion Project for Parks and Recreation improvements for \$66,025.

Subsequently, an Amendment Number 1 to Work Order Number 5 with Masteller & Moler, Inc., was approved by the Board of County Commissioners on July 17, 2018 at cost of \$13,165. This amendment provided for the redesign from a two-story to one-story concession facility, designs for extension of power to various other elements including sewage lift station, irrigation pump facility, scoreboard, flagpole, adding a new fire hydrant and batting cage lights.

On April 17, 2018, the Board of County Commissioners approved Continuing Consulting Engineering Services Agreements for RFQ 2018008 between Indian River County and Masteller & Moler, Inc., this award replaced the Continuing Contract Agreement for Professional Services, dated November 4, 2014.

Work Order Number 1, under the current Continuing Consulting Engineering Services Agreements for RFQ 2018008 would provide for earthwork analysis, bidding assistance, construction administration, preconstruction coordination, construction observation and certification and statement of work completion. These services will engage the engineer and architect of record for this project through the construction phase to completion, ensuring construction quality and consistency with design bringing the total cost to \$152,335.

**FUNDING:**

Funding for this Work Order Number 1 is budgeted and available in the MSTU Fund/Parks/58<sup>th</sup> Avenue Ballfield Renovation & Expansion account. Funding for this project is provided by the “Windsor donation fund” to be used specifically for recreational purposes.

	Description	Account Number	Amount
Work Order #1 (new contract)	MSTU Fund/Parks/58th Avenue Ballfield Renovation & Expansion	00421072-066510-18001	\$73,145

**RECOMMENDATION:**

Staff respectfully recommends approval of Work Order Number 1, Hobart Parks Baseball Fields Continuing Consulting Engineering Services Agreements for RFQ 2018008 with Masteller & Moler, Inc., authorizing the professional services as outlined in Exhibit A, and request the Board authorize the Chairman to execute Work Order Number 1.

**ATTACHMENT:**

Work Order Number 1, Masteller & Moler, Inc. – Continuing Engineering Services RFP 2018008 - Hobart Park Baseball Fields

**DISTRIBUTION:**

Masteller & Moler, Inc.

Mike Redstone, Recreation Manager

**AGENDA ITEM FOR JULY 2, 2019**