



January 8, 2018

Richard B. Szpyrka, P.E.
Public Works Director
Indian River County
1801 27th Street,
Vero Beach, FL 32960

ALEXANDRIA
ATLANTA
AUSTIN
BOCA RATON
CHICAGO
DALLAS
HOBOKEN
HOUSTON
LAS VEGAS
LOS ANGELES

**Re: Indian River County Courthouse Renovations
Add service for Traffic Counter and Technology Changes**

Dear Richard,

The following is an add service for the work to be done at the traffic counter, clerk's office and Courtroom.

SCOPE OF SERVICES

Redesign Traffic Counter to add one additional transaction window at the end of the existing counter. The casework, windows, walls, flooring, and ceilings to be renovated as required for the additional station. This work also includes a new wall, door and window at the clerk's office reception area and changes to the audio/visual system in the courtroom as requested by Steve Shaw.

COMPENSATION

The fixed fee for the above **Additional Services** shall be \$9,000 broken down below:

PGAL	\$2,500	
TLC	\$6,500	
Total		\$9,000

If the terms of this Agreement meet with your approval, please sign and return one copy of this letter as authorization to proceed.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rodney Crockett', with a large, stylized initial 'R'.

Rodney Crockett, AIA, LEED AP

Senior Associate

Cc: file

Attachments: TLC Optional Additional Service Agreement