



**INDIAN RIVER COUNTY, FLORIDA**  
**Department of General Services**  
**Parks & Recreation**

**Date:** July 31, 2020

**To:** The Honorable Board of County Commissioners

**Through:** Kevin M. Kirwin, Director Parks & Recreation  
 Jennifer Hyde, Purchasing Manager

**From:** Beth Powell, Assistant Director Parks & Conservation Resources

**Subject:** Work Order Number 5 – Continuing Engineering Services RFP 2018008  
 – Coastal Waterways Design and Engineering, LLC – Oyster Bar Marsh  
 Construction Administration Parking & Driveway Improvements

**DESCRIPTIONS AND CONDITIONS**

On April 17, 2018, the Board of County Commissioners approved Continuing Consulting Engineering Services Agreements for RFQ 2018008 between Indian River County and Coastal Waterways Design and Engineering LLC (Coastal Waterways). This award replaced the Continuing Contract Agreement for Professional Services, dated November 4, 2014. Coastal Waterways is the design engineer for the public use improvements for the Oyster Bar Marsh Conservation Area. Design services were paid for by the Indian River Land Trust and a portion of the work (boardwalks) has been completed under a separate agreement.

The Oyster Bar Marsh public use improvements was advertised for bid and will be presented to the Board of County Commissioners under a separate agenda item (bid number 2020013). In order to complete the work associated with the construction project, Coastal Waterways will need to provide necessary construction administration services as outlined in the Scope of Work (Attachment A).

**FUNDING**

Funding of this Work Order in the amount of \$5,700.00 is provided in the updated Capital Improvement Element of the Comprehensive Plan (CIE), adopted on December 3, 2019, which includes the Florida Inland Navigation District’s grant funds of \$120,000. This contract will be paid with Optional Sales Tax funds.

<b>Revenue Source:</b>	<b>Account Number:</b>	<b>Amount:</b>
Optional Sales Tax/ Improvements/Oyster Bar Boardwalk	31521072-066390-18009	\$5,700.00

**STAFF RECOMMENDATION**

Staff respectfully requests that the Board of County Commissioners accept Work Order No. 5, Construction Administration Services for Oyster Bar Marsh Conservation Area and authorize the Chairman to execute Work Order No. 5 in the amount of \$5,700.00.

**ATTACHMENTS**

Attachment A – Work Order No. 5 – Oyster Bar Trail Improvements – Parking and Driveway  
Construction Administration – Coastal Waterways Design & Engineering LLC

**APPROVED AGENDA ITEM FOR AUGUST 18, 2020**