

INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION

DATE: April 24, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Designation of Excess Equipment as Surplus, Authorization for Disposition

BACKGROUND:

The equipment on the attached list has been determined excess to the needs of Indian River County and requires disposal in accordance with Florida Statutes and Finance Policies. As previously authorized by the Board, the items will be sold by online auction and funds received from the sale of these items will be returned to the appropriate accounts.

The list includes eight Panasonic Toughbook laptops the Board had previously authorized to be donated to the City of North Port Fire Rescue District, which staff has learned they are no longer interested in.

Three items on the list were left behind at the Daisy Hope Center, are now County property, and have been recommended for donation to the music program at Treasure Coast Elementary School. This includes two electric pianos and an electric keyboard.

FUNDING:

There is no cost to the County associated with these requests.

RECOMMENDATION:

Staff recommends the Board declare the items listed on the 050223 Excess List as Surplus, authorize their disposal as indicated, including the donation of music equipment to Treasure Coast Elementary School.

ATTACHMENT:

Excess List for 050223