

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: June 28, 2019

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Modification to County Code Section 105 (Legislative)

BACKGROUND:

On June 18, 2019, the Board of County Commissioners voted to approve language amending Section 105 of the Indian River County Code of Ordinances (Code). Specifically, the Board approved amendments to Sections 105.01 and 105.02 increasing limit of the County Administrator's Purchasing authority, as well as the dollar limit above which purchasing action must be approved by the Board, from \$50,000 to \$75,000, to increase the Administrator's authority level for CCNA studies from \$25,000 to \$35,000, and to authorize the Administrator to utilize cooperative and piggyback purchasing methods.

The Board also approved language amending Section 105.04(b) to eliminate the requirement to publish notice of all competitive bids and proposals in a local newspaper.

The Board also approved language on the same day amending section 105.04(c) to increase the threshold at which bid security is required from \$25,000 to \$35,000.

The Board had also approved language adding Public Construction Bond to Section 105.04(h). Staff has since determined this change to be unnecessary.

The Board will be conducting a public hearing on these changes on July 9, 2019.

The County Attorney's office has finalized the draft ordinance as directed by the Board and has noticed a public hearing on the draft ordinance set for July 9, 2019.

FUNDING

The required public notice regarding the hearing appeared on June 28, 2019. The \$147.06 cost of the advertisement will be paid from the General Fund/Purchasing/Legal Advertising account 00121613-034910.

RECOMMENDATION

Staff recommends that the Chairman open the public hearing, take comments from the public and then close the public hearing, and that the Indian River County Board of County Commissioners vote to adopt the draft ordinance.

ATTACHMENT:

Draft Ordinance 2019-