

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: June 24, 2024

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Additional Authorization for County Administrator to Approve Change Orders to Agreement for Fire Station 11 Remodel

BACKGROUND:

The Board awarded bid 2022061 for the remodeling of the kitchen and restrooms at Fire Station 11, located at 2555 93rd Street in Wabasso to Intertech Construction Corporation of America, Inc. (“Intertech”) on September 13, 2022, for a price of \$260,470.

On June 20, 2024, the Board authorized the County Administrator to approve change orders to the construction contract to a total increase of \$254,562.50 for additional renovations required after water damage was identified. The intent of the authorization was to ensure the contractor was able to continue working and complete the project in a timely manner.

DISCUSSION:

To date, the County Administrator has approved twelve change orders, after thorough review and approval by both the project architect, Edlund, Dritenbas, Binkley, Architects & Associates, P.A. (“EDB”), and staff. Change order 13 has been received, and, if approved as submitted, will exhaust the bulk of the additional funds the Administrator was authorized. Staff has just received drafts of change orders 14, 16, and 17, which have not yet been considered.

A draft of change order 15 has not been received, but the content below is based on the information submitted on draft change orders 16 and 17.

| Change Order | Approved Date | Increase | Total contract price | Net Increase from Prev. Change Orders | Additional Days Requested | Days to Final Completion |
|--------------|---------------|-------------|----------------------|---------------------------------------|---------------------------|--------------------------|
| | | | \$260,470.00 | | | |
| 1 | 7/7/2023 | \$4,835.09 | \$265,305.09 | N/A | 2 | 122 |
| 2 | 7/7/2023 | \$10,157.90 | \$275,462.99 | \$4,835.09 | 10 | 132 |
| 3 | 7/7/2023 | \$6,072.58 | \$281,535.57 | \$14,992.99 | 5 | 137 |
| 4 | 7/7/2023 | \$4,084.54 | \$285,620.11 | \$21,065.57 | 3 | 140 |
| 5 | 8/14/2023 | \$21,693.20 | \$307,313.31 | \$25,150.11 | 7 | 147 |

| Change Order | Approved Date | Increase | Total contract price | Net Increase from Prev. Change Orders | Additional Days Requested | Days to Final Completion |
|--------------|---------------|--------------|----------------------|---------------------------------------|---------------------------|--------------------------|
| 6 | 8/14/2023 | \$16,386.80 | \$323,700.11 | \$46,843.31 | 7 | 154 |
| 7 | 8/17/2023 | \$32,940.64 | \$356,640.75 | \$63,230.11 | 30 | 184 |
| 8 | 10/10/2023 | \$103,708.38 | \$460,349.13 | \$96,170.75 | 21 | 205 |
| 9 | 10/10/2023 | -\$2,600.00 | \$457,749.13 | \$199,879.13 | 0 | 205 |
| 10 | 1/29/2024 | \$13,291.64 | \$471,040.77 | \$197,279.13 | 7 | 212 |
| 11 | 1/29/2024 | \$3,900.58 | \$474,941.35 | \$210,570.77 | 42 | 254 |
| 12 | 6/18/2024 | \$7,301.91 | \$482,243.26 | \$214,471.35 | 0 | 254 |
| 13 | pending | \$27,460.79 | \$509,704.05 | \$221,773.26 | 60 | 314 |
| 14 | Draft | \$6,821.98 | \$516,526.03 | \$249,234.05 | 0 | 314 |
| 15 | | \$70,553.73 | \$587,079.76 | \$256,056.03 | 45 | 359 |
| 16 | Draft | \$49,206.47 | \$636,286.23 | \$326,609.76 | 98 | 457 |
| 17 | Draft | \$8,002.00 | \$644,288.23 | \$375,816.23 | 0 | 457 |

Every effort will be made to minimize the additional costs associated with the project, while pushing toward completion. During review some items in the draft change orders may be denied.

FUNDING:

Funds will come from the Emergency Services District/Fire Rescue/Other Improvements Except Buildings account, number 11412022-066390.

| Account Name | Account Number | Amount |
|--|-----------------|--------|
| Emergency Services District/Fire Rescue/Other Improvements Except Building | 11412022-066390 | \$TBD |

RECOMMENDATION:

Staff recommends the Board authorize the County Administrator to execute additional change orders up to a total project cost of \$650,000.