



FLORIDA DEPARTMENT OF Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, FL 32399

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Noah Valenstein
Secretary

January 22, 2019

To the Land and Water Conservation Fund (LWCF) 2017-2018 Awardees,

We are writing to inform you that the 2017-2018 Land and Water Conservation Fund Priority List has been approved and signed by Deputy Secretary, David Clark (attached is a copy for reference). Also attached for your internal review is the original LWCF Grant Agreement for your project. Following the completion of your review, if you find this document to be in order, **please print two (2) original agreements (single sided), sign and date both, and return the originals to your grant manager listed below. Please return the agreements as soon as possible, but no later (30) thirty days from this notice.** Once executed by the Department an original will be returned to you for record.

FORWARD TO:

Ms. Tamika Bass
Community Assistance Consultant
Florida Department of Environmental Protection
Land and Recreation Grants Section
3900 Commonwealth Boulevard, MS #585
Tallahassee, FL 32399-3000
(850) 245-2501 or (850) 245-2156
Tamika.Bass@FloridaDEP.gov

- In addition, award recipients must also submit proof of valid insurance or self-certified insurance holdings, as well as the completed, signed, and dated [Certification of Insurance Form](#), prior to executing the grant agreement.
- Further, the attached ***Federal Funding Accountability and Transparency Act Form (DEP 55-230)***, must also be completed for this grant agreement, per our Department. **Note:** Make sure that the DUNS number is ***9 digits***, provide the ***zip code + 4 digits***, the CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA#) is: ***15.916***, provide a brief ***description of the project, answer all questions, and provide signature, title & date*** to the Form. If you have any questions regarding the FFATA Form, please contact DEP's Procurement Administrator at 850-245-2361 for assistance.

Lastly, if you have grant project related project questions, contact your grant manager directly at the number provided above.