

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

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**DATE:** January 5, 2022

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Michael Zito, Interim County Administrator  
Kristin Daniels, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** First Extension to Agreement for Custodial Services for County Administration Complex

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**BACKGROUND:**

On February 28, 2022, the Board awarded Bid 2022022 for Custodial Services for County Administration Complex to ACP Facility Services, Inc. The term of the award was one year, with two additional one-year renewals available. The contractor has agreed to the first extension at current rates, which will extend the term of the agreement through February 27, 2023.

**FUNDING:**

There is no change in the bid pricing. Funding for the custodial services is available in the General Fund, Facilities Management – Janitorial Services account, 00122019-033410.

GL Account	Monthly Rate	Amount Budgeted Current FY
00122019-033410	\$11,736.91	\$140,842.92

**RECOMMENDATION:**

Staff recommends the Board approve the First Extension, and authorize the Chairman to sign it after the County Attorney has approved it as to form and legal sufficiency.

**ATTACHMENT:**

First Extension to Agreement