

JEFFREY R. SMITH, CPA, CGFO, CGMA

Clerk of Circuit Court & Comptroller

1801 27th Street

Vero Beach, FL 32960



TO: Board of County Commissioners

FROM: Elissa Nagy, Finance Director

THROUGH: Jeffrey R. Smith, Clerk of Circuit Court and Comptroller

DATE: September 1, 2019

SUBJECT: County Capital Asset Inventories

Annual physical inventories of capital assets are conducted for all BCC departments as well as the Clerk of Circuit Court & Comptroller, Property Appraiser, Supervisor of Elections, and Tax Collector. Per Florida Statute 274.02, the Finance Department staff has completed a detailed physical inventory of nearly 5,500 pieces of equipment. Assets to be removed from the County inventory must be presented to the Board for approval per Florida Statute 274.07. Attached is the list of non-surplus items that must be removed based on the completed physical inventories.

Recommendation:

Staff recommends approval to remove the list of assets from the inventory system.

Schedule of Assets for Deletion

Department	Asset Number	Description	Acquisition Date	Book Value	
1 Building	22333	OCE Scanning Software	9/29/2006	\$0.00	Obsolete, no longer in use
2 Jackie Robinson Training Complex	29995	Stalker Pro II Radar Gun	4/3/2018	\$810.61	Asset purchased by an outside client
3 Property Appraiser	25916	HP Pavilion Elite HPE 380T Computer	9/30/2010	\$0.00	Cannot locate
4 Property Appraiser	26614	Toughbook 52 Laptop	9/30/2012	\$0.00	Cannot locate
5 Property Appraiser	30359	Sony DSC RX100 Cyber Shot Camera	9/21/2018	\$938.39	Cannot locate
6 Main Library	131000	Bench Seat	1/22/1991	\$0.00	Discarded
7 Recreation	210230	Manitowoc Ice Machine	9/27/2002	\$0.00	Vendor took when replacing with new unit
8 Recreation	27915	Trasition Networks Media Converter	1/14/2015	\$50.41	Cannot locate
9 Supervisor of Elections	27155	MBM Friction Folder	9/18/2013	\$0.00	Surplused with other items
10 Facilities	28556	Crestron Screen Panel	2/4/2016	\$1,548.30	Included with items donated from BCC Chambers
11 Parks Department	28063	2015 Scag Turf Tiger Mower	6/25/2015	\$1,837.40	Stolen- 3/4/19
12 Telecommunications	24543	Sonet 800 MHZ System Server	9/30/2007	\$0.00	Replaced & disposed of
13 Tax Collector	24693	HP LaserJet 4250 Printer	9/30/2007	\$0.00	Surplused with other items
14 Traffic Operations	23154	Honda EU3000 Generator	3/9/2006	\$0.00	Cannibalized
15 Traffic Operations	23159	Honda EU3000 Generator	3/9/2006	\$0.00	Cannibalized
16 Senior Resource Association	22997A	Explorer MX-4 Channel 3 Camera	2/13/2012	\$0.00	Surplused with bus
17 Senior Resource Association	22997B	Auto Passenger Counter & Logic Unit	5/13/2015	\$300.40	Surplused with bus
18 Senior Resource Association	23712A	Seon Camera Surveillance System	9/30/2011	\$0.00	Surplused with bus
19 Senior Resource Association	30075G	2018 Champion Defender Bus	6/1/2018	\$118,836.44	Totaled in accident
20 Senior Resource Association	27060	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
21 Senior Resource Association	22844A	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
22 Senior Resource Association	22845A	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
23 Senior Resource Association	22847A	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
24 Senior Resource Association	22888B	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
25 Senior Resource Association	22890B	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
26 Senior Resource Association	23711C	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
27 Senior Resource Association	27063	Monitor for Advertising	5/21/2013	\$0.00	Surplused with other items
28 Senior Resource Association	25126D	Bike Rack	7/8/2015	\$158.06	Cannibalized- In accident
29 Senior Resource Association	28803	Public Transportation Bus Shelter	8/30/2016	\$13,840.33	Cannibalized- In accident
30 Fire Department	179910	GE Orion D/C Mobile Radio	1/29/1998	\$0.00	Cannot locate
31 Fire Department	180130	Orion Mobile Radio	1/29/1998	\$0.00	Cannot locate
32 Fire Department	21625	EZ-Pro R-3 Ambulance Cot	9/4/2003	\$0.00	Cannot locate
33 Fire Department	21626	EZ-Pro R-3 Ambulance Cot	9/4/2003	\$0.00	Cannot locate
34 Fire Department	23462	Dell Latitude D620 Laptop	2/2/2007	\$0.00	Cannot locate
35 Fire Department	196590	Cobra Dive Computer	4/23/2001	\$0.00	Discarded
36 Fire Department	21974	24-Pad CPS System Interactive Trainer	6/17/2004	\$0.00	Discarded
37 Fire Department	21975	24-Pad CPS System Interactive Trainer	6/17/2004	\$0.00	Discarded
38 Fire Department	27277	2015 Ford F-250 Crew Cab Truck Fleet #700	6/30/2014	\$0.00	Totaled in accident
39 Fire Department	27277A	Maranda M170 Capsule - Fleet #700	4/30/2015	\$1,355.70	Totaled in accident
				<u>\$139,676.04</u>	