

**Indian River County, Florida  
Solid Waste Disposal District  
Board Memorandum**

**Date:** October 22, 2019

**To:** Jason E. Brown, County Administrator

**From:** Vincent Burke, PE, Director of Utility Services

**Prepared By:** Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District

**Subject:** Final Pay to CDM Smith for CCNA 2018 Work Order No. 4 – Full Cost Accounting and Financial Assurance Reporting

**Descriptions and Conditions:**

On January 15, 2019, the Solid Waste Disposal District (SWDD) Board approved CCNA 2018 Work Order No. 4 to CDM Smith to prepare a Full Cost Accounting and Financial Assurance evaluation for the 2017-2018 fiscal year on behalf of the Indian River County Landfill. The authorization was executed with a not-to-exceed budget of \$63,920.

**Analysis:**

CDM Smith has satisfactorily completed all the assignments described in the scope of work for a total invoiced amount, including the final invoice of \$17,108.50. After final payment, the total amount paid to CDM Smith will be at the cost of \$63,920. Attached is CDM Smith's letter report describing in more detail the services provided under each task.

**Funding:**

Funding for this work is budgeted and available in the Engineering Services account number, which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
Engineering Services	41121734-033130	\$17,108.50

**Recommendation:**

Solid Waste Disposal District staff recommends that its Board approve CDM Smith’s final invoice amount of \$17,108.50.

**Attachment:**

1. CDM Smith Project Completion Report & Final Invoice