



# Indian River County, Florida

Indian River County  
Administration Complex  
1801 27th Street  
Vero Beach, Florida 32960  
indianriver.gov

## Meeting Minutes - Final

### Board of County Commissioners

*Joseph Flescher, District 2, Chairman*

*Deryl Loar, District 4, Vice Chairman*

*Susan Adams, District 1*

*Joseph H. Earman, District 3*

*Laura Moss, District 5*

**John A. Titkanich, Jr., County Administrator**

**Jennifer W. Shuler, County Attorney**

**Ryan L. Butler, Clerk of the Circuit Court and Comptroller**

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**Tuesday, February 25, 2025**

**9:00 AM**

**Commission Chambers**

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#### **1. CALL TO ORDER**

**Present:** 5 - Chairman Joseph Flescher  
Vice Chairman Deryl Loar  
Commissioner Susan Adams  
Commissioner Joe Earman  
Commissioner Laura Moss

#### **2.A. A MOMENT OF SILENT REFLECTION FOR FIRST RESPONDERS AND MEMBERS OF THE ARMED FORCES**

#### **2.B. INVOCATION**

**Wesley Davis, Property Appraiser**

#### **3. PLEDGE OF ALLEGIANCE**

**Jennifer W. Shuler, County Attorney**

#### **4. ADDITIONS/DELETIONS TO THE AGENDA / EMERGENCY ITEMS**

**A motion was made by Vice Chairman Loar, seconded by Commissioner Moss, to approve the Agenda as presented. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

#### **5. PROCLAMATIONS and PRESENTATIONS**

**5.A.**     [25-0294](#)     Presentation of Proclamation Honoring African American Pioneer Tyrone Perry

**Recommended Action:** Recommend Read & Present.

**Attachments:** [Proclamation](#)

After reading Coach Perry's many accomplishments, Commissioner Earman added his praise for all the lives Mr. Perry had touched in the community. Chairman Flescher shared a story of his son's appreciation for Mr. Perry's impact on his life.

Mr. Perry thanked the people in his life for their support, and expressed his life-long desire to give back to the community; family, friends, and co-workers were in attendance. He was joined at the podium by his cousin who told of his humility, dedication, and mentorship of the people in the community. Christopher Cummings, principal of Sebastian River High School, recounted Mr. Perry's life lessons on perseverance, and his impact beyond the football field.

**Read and Presented by Commissioner Earman**

**5.B.**     [25-0292](#)     Presentation of Meals on Wheels Program

**Recommended Action:** Present.

Karen Deigl, CEO, Senior Resource Association, presented information on the March for Meals 2025 national event to raise awareness of seniors' needs. Ms. Deigl reported a 35 percent increase in the number of meals served in the last year, and described the mental health benefit of daily visits by volunteers. A promotional video for Meals on Wheels was shown. Ms. Deigl also called for volunteers to participate in the March for Meals event on March 10th, 12th, and 13th.

**Presented**

**6. APPROVAL OF MINUTES**

**7. INFORMATION ITEMS FROM STAFF OR COMMISSIONERS NOT REQUIRING BOARD ACTION**

**7.A.     [25-0193](#)     ELAP - District 4 Appointee - Member Resignation & Appointment**

**Recommended Action:** Informational Item

**Attachments:** [Commissioner's Memorandum](#)  
[ELAP - Resignation Letter - Peter O'Bryan](#)  
[ELAP - Resume - Patrick Pitts](#)

Mr. Patrick Arthur Pitts was appointed as the District 4 Appointee to the Environmental Lands Acquisition Panel. He replaced Peter O'Bryan who resigned.

**No Action Taken or Required**

**7.B.     [25-0254](#)     Route 60 Hyundai and The Chiarenza Agency Parks & Recreation Sponsorship**

**Recommended Action:** Informational item; no action required

**Attachments:** [Staff Report](#)  
[Route 60 Hyundai Sponsorship Agreement](#)

Chairman Flescher expressed thanks for the sponsorship from Route 60 Hyundai and the Chiarenza Agency to support recreational programs in the County. Deputy County Administrator Mike Zito expanded on the range of assistance the sponsorship funds supported.

**No Action Taken or Required**

**8. PUBLIC COMMENT: AGENDA-RELATED MATTERS (EXCEPT FOR PUBLIC HEARINGS)****9. CONSENT AGENDA**

**A motion was made by Vice Chairman Loar, seconded by Commissioner Earman, to approve the Consent Agenda as amended, pulling Item 9.F. for discussion. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

**9.A.     [25-0247](#)     Quarterly Tourist Development Tax Report for Quarter Ending 12/31/2024**

**Recommended Action:** Accept the report

**Attachments:** [Comptroller Division Staff Report](#)

**Accepted**

- 9.B. [25-0262](#) First Amendment to Agreement for Phase II Design Services for the Emergency Operations Center Expansion (RFQ 2022062)

**Recommended Action:** Staff recommends the Board approve the first and amendment to the agreement and authorize the Chairman to execute it, after review and approval by the County attorney as to form and legal sufficiency.

**Attachments:** [Staff Report](#)  
[Phase II EOC, First Amendment](#)  
[Exhibit A - First Amendment](#)

**Approved staff's recommendation**

- 9.C. [25-0263](#) First Amendment to Agreements for Annual Utility Labor Services (RFP 2025005)

**Recommended Action:** Staff recommends the Board approve the First Amendment documents and authorize the Chairman to sign them after the County Attorney has approved them as to form and legal sufficiency.

**Attachments:** [Staff Report](#)  
[Annual Utility Labor - First Amendment](#)

**Approved staff's recommendation**

- 9.D. [25-0277](#) Award of Bid 2025021 for Donald MacDonald Campground T-Dock Rebuild

**Recommended Action:** Staff recommends the Board award Bid 2025021 to Indian River Docks, LLC , approve the agreement, and authorize the Chairman to sign the agreement after receipt and approval of the agreement by the County Attorney as to form and legal sufficiency, and after receipt and approval of the required insurance by the Risk Manager. So long as there are no changes in the dollar amount under the agreement, upon adequate completion of the work set forth in the agreement, staff is directed to make final payment and release any retainage to Indian River Docks, LLC, after review and approval by the Purchasing Manager and the County Attorney's Office.

**Attachments:** [Staff Report](#)  
[Agreement](#)  
[IR Docks Full Pricing](#)

**Approved staff's recommendation**

**9.E.**     [25-0279](#)     Award of Bid 2025016 - Custodial Services for County Administration Complex

**Recommended Action:** Staff recommends the Board award bid 2025016 to CER Signature Cleaning, LLC, approve the sample agreement, and authorize the Chairman to execute it after review and approval by the County Attorney as to form and legal sufficiency and after the required certificates of insurance and Fidelity Bond have been received and approved by the Risk Manager. Staff also recommends the Board authorize the Purchasing Manager to renew this bid at the same rates for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of the County.

**Attachments:**   [Staff Report](#)  
                          [Agreement](#)

**Approved staff's recommendation**

9.F. [25-0278](#) Children Services Division Acceptance of Donation for Golden Impact Awards Ceremony

**Recommended Action:** Staff recommend the Board accept the donation with any surplus funds to be allocated for Children Services at the discretion of the Community Services Director.

**Attachments:** [Staff Report](#)  
[Golden Impact Awards Event Informational](#)  
[Letter - JA Mack Consultants](#)

Chairman Flescher thanked Jeffrey Andros of JA Mack Consultants, LLC for their sponsorship of the 2025 Golden Impact Awards honoring notable contributions to Children's Services. Mr. Andros thanked staff, and expressed his support to improving the lives of the community's children.

Commissioner Moss expressed her opposition to the donation from Mr. Andros, a member of the main committee of the Children's Services Advisory Committee (CSAC), due to potential self-dealing, conflict of interest, and concern for setting a precedence for undue influence. The Commissioner suggested donations should be limited to time and attention, rather than financial contributions, to maintain the integrity of advisory boards.

The Board weighed-in with their reasons for disagreeing with Commissioner Moss' position. Commissioner Adams noted the Board typically avoided allocating funds to similar events, so sponsorships were needed. She also sought clarification regarding contributions to events such as the County's Centennial celebration. Commissioner Moss added she was specifically opposed to members of advisory boards donating funds to organizations they served.

**A motion was made by Commissioner Adams, seconded by Chairman Flescher, to approve staff's recommendation. The motion carried by the following vote:**

**Aye:** 4 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, and Commissioner Earman

**Nay:** 1 - Commissioner Moss

**9.G.**     [25-0228](#)     Florida Power & Light Easement - Indian River County Fire Station 7 (IRC-1911)

**Recommended Action:** Staff recommends the Board of County Commissioners approve the easement to Florida Power & Light in accordance with the attached legal sketch and description, authorize the County Attorney's office to finalize the legal documents to record the approved easement, authorize the Chair to execute the final legal documents to effectuate the granting of the approved easement.

**Attachments:**   [Staff Report](#)  
                         [FPL Easement IRC-1911](#)  
                         [Sketch & Legal Description for FPL Easement](#)

**Approved staff's recommendation**

**9.H.**     [25-0280](#)     Award of Bid No. 2025007 - Bathroom Renovations Indian River County Main Library and North County Library, IRC-2403

**Recommended Action:** Staff recommends the project be awarded to Diaz Constructors, LLC in the amount of \$507,934. Staff further recommends the Board approve the sample agreement and authorize the Chairman to execute said agreement after review and approval of both the agreement and required Public Construction Bond by the County Attorney as to form and legal sufficiency, and the receipt and approval of required insurance by the Risk Manager.

**Attachments:**   [Staff Report](#)  
                         [Sample Agreement](#)

**Approved staff's recommendation**

**9.I.**     [25-0219](#)     Approval for Purchase of Fire Rescue Apparatus - Engine 17

**Recommended Action:** Staff recommends the Board authorize the Purchasing Division to issue a Purchase Order in the amount of \$966,930.

**Attachments:**   [Staff Report](#)  
                         [Sutphen Quote](#)

**Approved staff's recommendation**

**9.J.     [25-0229](#)     Request for Stormwater Summer Camp 2025**

**Recommended Action:** Staff recommends that the Board approve Indian River County Stormwater Staff to lead and participate in Summer Camp sessions hosted at the Pelican Island Audubon House in Summer 2025.

**Attachments:**   [Staff Report](#)

**Approved staff's recommendation**

**9.K.     [25-0270](#)     Resolution of Support for 41st Street Sidewalk Project**

**Recommended Action:** Staff recommends that the Board of County Commissioners approve the Resolution of Support and direct staff to submit to FDOT.

**Attachments:**   [Staff Report](#)  
                          [Resolution](#)  
                          [Location Map](#)

**Approved staff's recommendation and Resolution 2025-008, supporting the construction of new sidewalk along 41st Street from 32nd Avenue to US Highway 1 for the 2025 Transportation Alternatives Program (TAP) application for the Florida Department of Transportation (FDOT).**

**9.L.     [25-0273](#)     GRBK GH0 High Pointe, LLC's Request for Final Plat Approval for a Subdivision to be known as High Pointe PD Phase 2**

**Recommended Action:** Staff recommends that the Board of County Commissioners grant final plat approval for High Pointe PD Phase 2.

**Attachments:**   [Staff Report](#)  
                          [Location Map](#)  
                          [Final Plat](#)

**Approved staff's recommendation**



**9.M.     [25-0274](#)**     Resolution of Support for County Road 512 Widening Project

**Recommended Action:** Staff recommends that the Board of County Commissioners approve the Resolution of Support for widening of County Road 512 between Willow Street and Interstate 95.

**Attachments:**   [Staff Report](#)  
                      [Resolution](#)  
                      [Location Map](#)

**Approved staff's recommendation and Resolution 2025-009, supporting the construction to widen and improve County Road 512 from Willow Street to Interstate 95 to include bike lanes and sidewalks on both sides of roadway for the 2025 Transportation Regional Incentive Grant Program (TRIP) application for the Florida Department of Transportation (FDOT).**

**9.N.     [25-0248](#)**     Designation of Excess Survey Equipment as Surplus and Authorization to Complete Trade-In of Existing Equipment

**Recommended Action:** Staff recommends the Board declare Asset Number 28858 (Topcon Total Station), and Asset Number 28541 (Leica GPS Rover) as surplus and authorize its assignment to Duncan Parnell for disposal.

**Attachments:**   [Staff Report](#)  
                      [Disposal Form for Excess Capital Asset #28858](#)

**Approved staff's recommendation**

**9.O.     [25-0288](#)**     Amendment 4 to Work Order No. 14 to Bowman Consulting Group, Ltd., for North County 24-Inch Force Main Replacement, IRCDUS Project ID: 21.23.503

**Recommended Action:** Staff recommends the Indian River County Board of County Commissioners approve Amendment 4 to Work Order No.14 to Bowman Consulting Group, Ltd., for additional project management requirements during the construction phase for the North County 24-Inch Force Main Replacement project, in the amount of \$29,105.00, and authorize the Chair to execute the same. So long as there are no changes in the dollar amount under the work order and upon adequate completion of the services set forth in the work order, staff is directed to make final payment and release any retainage to Bowman Consulting Group, Ltd.

**Attachments:**   [Staff Report](#)  
                      [Bowman Amendment 4 to Work Order No 14](#)

**Approved staff's recommendation**

- 9.P. [25-0291](#) Amendment 1 to Work Order 6 to Kimley-Horn and Associates, Inc. for Cost-Benefit Analysis to Relocate Cell Carrier Equipment on Gifford Elevated Storage Tank, IRCDUS Project ID 13.23.538

**Recommended Action:** Staff recommends that the Indian River County Board of County Commissioners approve Amendment 1 to Work Order 6 to Kimley-Horn and Associates, Inc. to provide cost-benefit analysis for relocating cell carrier equipment on the Gifford elevated storage tank to either a temporary telecommunication tower or permanently to a corral at the top of the tank, in the amount of \$4,058.00, and authorize the Chair to execute the same. So long as there are no changes in the dollar amount under the amount approved, upon adequate completion of the work set forth in work order 6, staff is directed to make final payments to Kimley-Horn and Associates, Inc.

**Attachments:** [Staff Report](#)

**Approved staff's recommendation**

## **10. CONSTITUTIONAL OFFICERS and GOVERNMENTAL AGENCIES**

## **11. PUBLIC ITEMS**

### **A. PUBLIC HEARINGS**

PROOF OF PUBLICATION FOR THESE HEARINGS IS ON FILE IN THE  
OFFICE OF THE CLERK TO THE BOARD.

**11.A.1. [25-0269](#)**

Ordinance of Indian River County, Florida Amending the Zoning Ordinance, and the Accompanying Zoning Map for Approximately ±8.0 Acres from CG, General Commercial District to MED, Medical District (99070136-96957) [Quasi-Judicial]

**Recommended Action:** Based on the analysis, staff and the Planning and Zoning Commission recommend that the Board of County Commissioners approve this request to rezone the subject property from CG to MED.

**Attachments:** [Staff Report](#)  
[Zoning Map](#)  
[Future Land Use Map](#)  
[Rezoning Application](#)  
[Ordinance](#)

Chairman Flescher introduced the parties for the proceeding as being Schwerin Realty Corp. (Applicant) and Indian River County.

Each Commissioner, as requested by the Chairman, disclosed ex parte communications, site visits, or independent investigations. The Commissioners also affirmed that they have an open mind and can base their decisions on the evidence presented and the applicable law. The Chairman opened the public hearing, and the Deputy Clerk administered the Oath to all persons who wished to speak.

Cindy Thurman, Senior Planner with Long Range Planning, presented staff's analysis and recommendation for the request to rezone the Applicant's parcel from CG, General Commercial District, to MED, Medical District. The presentation displayed zoning maps and analyzed the request to ensure it was consistent with Future Land Use Designations and met criteria under Section 902.12(3). Staff concluded that the request was consistent with the Comprehensive Plan and Land Development Regulations, and compatible with the surrounding area. Staff recommended approval of the request, and noted that the Planning and Zoning Commission (PZC) approved the request at their September 12, 2024 meeting.

Commissioner Moss read into the record a statement from the traffic study which projected a decrease in traffic with the zoning change. Chris Balter, Planning and Development Services Director, explained the request was a down-zoning, noting that medical zoning disallowed more intense commercial uses.

Rebecca Grohol, MBV Engineering, was present on behalf of the Applicant.

Tom Sullivan, County resident, discussed the methodology behind traffic studies and the pace of development. Administrator Titkanich offered clarification of some statements.

Commissioner Moss requested information regarding the triggers for a traffic study. Joseph DeFonzo, County Engineer, explained the requirements of a signal warrant analysis, and the type of signaling at 41st Street and US Highway 1. Administrator Titkanich and Mr. DeFonzo entered into discussion regarding the timeline and methodology for traffic studies.

Commissioner Moss entered the traffic study into the record.

There being no further comments, the Chairman closed the public hearing.

**A motion was made by Commissioner Earman, seconded by Commissioner Moss, to approve staff's recommendation and adopt Ordinance 2025-004, amending the Zoning Ordinance and the accompanying Zoning Map for approximately ±8.0 acres located south of 41st Street lying approximately 200 feet east of the Highway US 1 and 41st Street intersection, from CG, General Commercial District, to MED, Medical District; and providing codification, severability, and effective date. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

The Chairman called for a recess at 10:15 a.m., and reconvened the meeting at 10:24 a.m. with all members present.

**11.A.2. [25-0275](#)** County Initiated Request to Amend the 5-Year Capital Improvements Program for the Period of FY 2024/25-2028/29

**Recommended Action:** Based on the analysis conducted, staff recommends that the Board of County Commissioners approve the update to the 5 Year Capital Improvements Program for the period FY 2024/25-2028/29 by adopting the proposed ordinance.

**Attachments:** [Staff Report](#)  
[Ordinance](#)  
[Appendix A-CIP](#)  
[Appendix B- 2045 LRTP](#)  
[Appendix C- School District CIP](#)  
[Business Impact Statement](#)

Planning and Development Services Director Chris Balter presented the amendments to the Capital Improvements Element (CIE) of the Comprehensive Plan, as required annually. Mr. Balter provided background information on the CIE, reviewed the adoption process and highlighted changes to the five-year Schedule of Capital Improvements (CIP).

This CIP covered FY 2024/25 through 2028/29 showing the total five-year expenditure had increased by 5 percent, from approximately \$489 million in the last five-year period to a proposed \$514 million. Projected revenues would match projected expenses, and service standards would be maintained; transportation remained the largest expenditure. Major projects included coastal engineering, conservation and aquifer recharge, a new fire station, building and facility services upgrades, law enforcement and corrections upgrades, recreation improvements, water and sewer upgrades, landfill expansion, a stormwater master plan, and transportation projects.

The Chairman opened the public hearing. There being no comments, the Chairman closed the public hearing.

**A motion was made by Vice Chairman Loar, seconded by Commissioner Adams, to approve staff's recommendation and adopt Ordinance 2025-005, amending the text of the Comprehensive Plan's Capital Improvements Element by updating the County's 5-Year Capital Improvements Program (CIP) schedule and related Data and Analysis sections and providing severability and effective date. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

**11.A.3. [25-0286](#)** Glendale Baptist Church, Inc.'s Request for Special Exception Use and Site Plan Approval for a Grades 6-10 Private School [SP-SE-24-05-16 / 91100064-96211]

**Recommended Action:** Based on the analysis above, staff recommends that the BCC grant special exception use and site plan approval for the school facility, with the following conditions: 1. A formal review of the life safety plan shall be conducted by the Indian River County Building Division and must be approved prior to issuance of a change of occupancy permit to allow for school use in the existing church building. 2. The maximum student enrollment shall not exceed 70 students. 3. Any future request to increase the student enrollment, add additional grade levels, or to construct new principal use buildings may require additional special exception approvals (PZC review/recommendation and BCC approval).

**Attachments:** [Staff Report](#)  
[Location Map](#)  
[Aerial](#)  
[Site Plan](#)  
[Landscape Plan](#)

Chairman Flescher introduced the parties for the proceeding as being Glendale Baptist Church, Inc. (Applicant) and Indian River County.

Each Commissioner, as requested by the Chairman, disclosed ex parte communications, site visits, or independent investigations. The Commissioners also affirmed that they have an open mind and can base their decisions on the evidence presented and the applicable law. The Chairman opened the public hearing, and the Deputy Clerk administered the Oath to all persons who wished to speak.

Chief of Long Range Planning Patrick Murphy presented the Applicant's request for special exception use to expand their private school to include grades 6 through 10. Utilizing a PowerPoint presentation, Mr. Murphy showed and described the site plan, traffic circulation plan, landscape plan, and improvements. He noted that no new structures would be added, and projected traffic was too minimal to require an impact study. The request was approved by the Planning and Zoning Commission at their January 23, 2025 meeting; staff recommended approval with conditions.

Rebecca Grohol, MBV Engineering, appeared before the Board on behalf of the Applicant.

There being no comments, the Chairman closed the public hearing.

**A motion was made by Vice Chairman Loar, seconded by Commissioner Adams, to approve staff's recommendation. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

## **B. PUBLIC NOTICE ITEMS**

- 11.B.1.** [25-0266](#) Public Notice of a Public Hearing for March 11, 2025, to Consider an Ordinance creating Chapter 306.16 of the Indian River County Code entitled: Section 306.16. Prohibition of Public Camping or Sleeping within County Buildings, or on Its Grounds, Streets, Sidewalks, Right-of-Way, and Other Public Property

**Attachments:** [25.2.7 Public Notice Memo](#)

County Attorney Jennifer Shuler read the notice into the record.

**No Action Taken or Required**

## **12. COUNTY ADMINISTRATOR MATTERS**

## **13. DEPARTMENTAL MATTERS**

- A. Building and Facilities Services**
- B. Community Services**
- C. Emergency Services**
- D. Human Resources**
- E. Information Technology**
- F. Natural Resources**
- G. Office of Management and Budget**
- H. Parks, Recreation, and Conservation**
- I. Planning and Development Services**
- J. Public Works**
- K. Sandridge Golf Club**
- L. Utilities Services**

**14. COUNTY ATTORNEY MATTERS****14.A. [25-0265](#)** Amendment No. 1 to the Service Agreement with Southeast Florida Behavioral Health Network for Administration of Opioid Settlement Proceeds

**Recommended Action:** The County Attorney's Office recommends that the Board approve and authorize the Chairman to sign Amendment No. 1 to the Southeast Behavioral Service Agreement in a final form approved by the County Attorney and the Director of the Office of Management and Budget.

**Attachments:** [Staff Report](#)

[Amendment No. 1 to Service Agmt track changes](#)

[Amendment No. 1 to Service Agmt clean copy](#)

[Amendment Cover Sheet](#)

County Attorney Jennifer Shuler provided context for the amendment to the service agreement with Southeast Florida Behavioral Health Network (SFBHN) to manage opioid settlement funds. The State required a third party to distribute the funds due to the County's size, however the agreement with SFBHN had not provided details on administration and distribution. The amendment provided for a five percent administration fee for SFBHN to manage and distribute the settlement proceeds.

Amanda Busbin, Chief of Network Integrity at SFBHN, explained that the Public Safety Council would oversee ongoing funding allocations, and a member of her staff would ensure proper financial reporting to the State. Ms. Busbin noted the funds had disbursement requirements requiring strict documentation, which her agency would provide. The Board would receive reports on the fund utilization, and the money would roll over from year to year.

Attorney Shuler stated this agreement would be in effect until the end of the County's fiscal year, and an amendment for the next year would be brought forward. Chairman Flescher noted this agreement was important as the opioid settlement funds would be dispensed for 17 more years. Vice Chairman Loar added that the funds were not from tax-payer dollars..

**A motion was made by Vice Chairman Loar, seconded by Chairman Flescher, to approve the County Attorney's Office recommendation. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss



**14.B.**     [25-0282](#)     Indian River County Boards and Committees - Updated Annual Member Reappointments for 2025

**Recommended Action:** The County Attorney recommends that the Board consider the list of committee members requesting reappointment, the new applications, and appoint or reappoint such members as the Board deems appropriate.

**Attachments:**     [Staff Report](#)

[250212 Updated Committee Members Term Renewal for Jan 2025 js rev](#)  
[250211 Updated Non-Renewal Vacancies Info List - Term Exp Jan 2025](#)

County Attorney Jennifer Shuler noted this item was a follow-up to the discussion from the January 14, 2025 meeting, and requested the Commissioners decide on member reappointments to the County's various boards and committees. The list of members who wished to have their term renewed was outlined in staff's report dated February 11, 2025; a list new appointments would be presented at the next Board meeting.

Under discussion, the Commissioners received confirmation that this item was only to approve reappointments; at-large members would serve until a replacement was named. Additional discussion was had regarding limiting service to only one committee of the applicant's choice, vetting new applicants, possible term limits for at-large members, and having new applicants rank their committee preferences.

The Board then proceeded to vote upon term renewals for each of the relevant committees.

**Approved**

Beach and Shore Preservation Advisory Committee members William "Tuck" Ferrell and Shelby Graziani were up for renewal of another two-year term as BCC Appointees.

**A motion was made by Commissioner Earman, seconded by Chairman Flescher, to approve the reappointments to the Beach and Shore Preservation Committee. The motion carried by the following vote:**

**Aye:**    5 -    Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

Commissioner Earman received confirmation that members who served on multiple committees would be limited to serving on only one committee of their choice; discussion on multiple committees would be had at the next BCC meeting.

Children Services Advisory Committee (CSAC) members Amber L. Cerda (Member at Large) and Hope Woodhouse (District 5 Appointee) were up for renewal of another four-year term.

Commissioner Earman noted that District 3 Appointee Katie Mieras was also up for renewal, but had been omitted from the list in staff's report. The Commissioner stated he was not making a change to the appointment.

**A motion was made by Commissioner Adams, seconded by Commissioner Earman, to approve the reappointments to the Children Services Advisory Committee. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

Code Enforcement Board members Dana R. DiFrancesco (Alternate Member) and Terence Schlitt (Engineer) were up for renewal of another three-year term.

**A motion was made by Commissioner Adams, seconded by Chairman Flescher, to approve the reappointments to the Code Enforcement Board. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

Construction Board of Adjustment and Appeals members Robert (Bip) DiPietro (Electrical Contractor), Michael A. Lue (Plans Examiner), and Peter Robinson (Contractor-Division 1) were up for renewal of another three-year (staggered) term.

**A motion was made by Commissioner Adams, seconded by Commissioner Moss, to approve the reappointments to the Construction Board of Adjustment and Appeals. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

Commissioner Adams requested the opportunity to review new applicants for the Member at Large positions on the Economic Development Council. She noted the current members had served for ten years and it was a good time to reevaluate the Council's future direction. Chairman Flescher received confirmation that Commissioner Adams sought to reappoint all other positions at this time. Discussion was also had regarding lack of attendance on some committees and consequences.

The following Economic Development Council members were recommended for renewal of another four-year term: Lee D. Hunter (Local Tourist Industry Representative), Joe Idlette, III (Gifford Community Representative), William J. Penney (Local Banking Industry Representative), and Peter Robinson (Representative from Local Developer).

Existing Members at Large, Todd Howder and Karl L. Zimmerman, would have their reappointments considered at the next BCC meeting.

**A motion was made by Commissioner Adams, seconded by Vice Chairman Loar, to approve the reappointments to the Economic Development Council, except for the Members at Large positions. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

Environmental Control Hearing Board (ECB) members Kevin Rollins (Attorney) and Patrick Walther (Engineer) were up for renewal of another four-year term.

Commissioner Earman made mention of previously reappointed Member at Large Anna Kirkland who was elected to the Mosquito Control District after her appointment to the ECB; citizen members of the ECB may not be elected office holders. The Board agreed to look at her position alongside the new applicants at the next BCC meeting.

**A motion was made by Commissioner Adams, seconded by Commissioner Earman, to approve the reappointments to the Environmental Control Hearing Board. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

Planning and Zoning Commission had three members up for renewal of another four-year term: Todd Brognano (Member at Large), Calvin D. Reams (District 3 Appointee), and Mark Mulcher (District 5 Appointee).

Commissioner Earman requested holding off on the reappointment of Todd Brognano who had served a number of years. He did not have a replacement in mind, but preferred to review new applicants and address the appointment at the next BCC meeting. Commissioner Moss made no changes to her District 5 Appointee.

Chairman Flescher confirmed that Mr. Reams and Mr. Mucher were up for reappointment. The Member at Large position would be considered at the next meeting.

**A motion was made by Commissioner Earman, seconded by Commissioner Moss, to approve the reappointment of the District 3 and 5 Appointees to the Planning and Zoning Commission. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Adams, Commissioner Earman, and Commissioner Moss

**Nay:** 2 - Chairman Flescher, and Vice Chairman Loar

Tourist Development Council members Will Collins (Owner/Operator of Motel, Hotel, RV Park or Other Tourist Accommodation Representative) and Amanda Smalley (Involved in the Tourist Industry and is Interested in Tourist Development) were up for renewal of another four-year term.

**A motion was made by Vice Chairman Loar, seconded by Commissioner Adams, to approve the reappointments to the Tourist Development Council. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

**14.C. [25-0289](#) Code Enforcement Board Member Appointment**

**Recommended Action:** The County Attorney recommends that the Board review the applicant's application and determine whether to appoint him to fill the unexpired term for the "Architect" to the Code Enforcement Board.

**Attachments:** [Staff Report](#)  
[Application - VetromileDonald-trey \(ceb\)](#)  
[Resume - VetromileDonald-trey](#)

County Attorney Jennifer Shuler informed that Mr. Donald "Trey" F. Vetromile had applied for the vacant position of Architect on the Code Enforcement Board.

**A motion was made by Commissioner Adams, seconded by Chairman Flescher, to approve the appointment of Donald F. Vetromile to the Code Enforcement Board in the position of Architect. The motion carried by the following vote:**

**Aye:** 5 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, Commissioner Earman, and Commissioner Moss

**15. COMMISSIONERS MATTERS**

**A. Commissioner Joseph E. Flescher, Chairman**

**B. Commissioner Deryl Loar, Vice Chairman**

**C. Commissioner Susan Adams**

**D. Commissioner Joseph H. Earman**

**E. Commissioner Laura Moss**

**15.E.1. [25-0285](#)** Joint City/County Workshops

**Recommended Action:** Respectfully request a discussion with my colleagues regarding the scheduling of Joint Workshops.

**Attachments:** [Request Discussion of Joint CityCounty Workshops](#)  
[09-21-2023 Joint City-County Workshop Sebastian](#)  
[COVB Agenda Joint City-County Workshop](#)  
[Joint City-County Meeting Agenda - IRC & Fellsmere](#)

Commissioner Moss requested discussion of scheduling another round of Joint County/City Workshops as had been held in 2023/24. The Board entered into lengthy discussion of the benefits and drawbacks of the workshops. While the Board agreed there was a need for open communication and partnership with the municipalities, they expressed several reasons for not wanting to host another set of similar workshops: lack of interest from the municipalities, the large time commitment for staff preparation, non-fruitful discussions, the public and politicized format, a preference for one-on-one conversations with less formality, and a desire for active collaboration.

Commissioner Moss noted the meetings were well attended by the public. Chairman Flescher expressed a desire for more substantive discussions.

**A motion was made by Commissioner Moss to have the County Administrator contact the Municipalities to determine if there is interest in holding a Joint Workshop. The motion failed for lack of a second.**

Following the vote, discussion turned reviving the Mayors and Chairman meeting format where the Board Chairman and the mayors of the municipalities met regularly to discuss items of common interest.

Commissioner Moss expressed that the proposition fell short of the Joint City/County Workshops.

**A motion was made by Commissioner Earman, seconded by Chairman Flescher, to reach out to the Municipalities to organize meetings between the mayors of the County's Municipalities and the Board Chairman. The motion carried by the following vote:**

**Aye:** 4 - Chairman Flescher, Vice Chairman Loar, Commissioner Adams, and Commissioner Earman

**Nay:** 1 - Commissioner Moss

**16. SPECIAL DISTRICTS AND BOARDS**

**A. Emergency Services District**

**B. Solid Waste Disposal District**

**C. Environmental Control Board**

**17. PUBLIC COMMENT: NON-AGENDA-RELATED MATTERS**

The public was invited to speak on any topic of concern.

Jorge Colon first mentioned his support for vetting the appointed members to the Children Services Advisory Committee. He went on to discuss the need for the County to register and regulate sober homes. He was in favor of rehabilitative services, but was concerned with issues of human trafficking and drug use, as well as possible danger to the community.

Lalita Janke spoke in favor of clarifying the application process for Committee volunteers, and the importance of management and communication with volunteers.

**18. ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 12:14 p.m.