

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

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**DATE:** October 16, 2017

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Mike Smykowski, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Recommended Approval of Ranking of Firms and Award of Annual Water Tank Maintenance (RFP 2017072)

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**BACKGROUND:**

On behalf of the Indian River County Department of Utility Services (IRCDUS), Requests for Proposals (RFPs) were solicited for engineering and inspection services for the county's three elevated water towers and seven above ground water storage tanks. The previous bid was awarded to Utility Service Company, Inc. The term of the award is ten years, with periodic maintenance established for the full contract period.

**RFP RESULTS:**

Advertising Date: July 29, 2017  
RFP Opening Date: August 25, 2017  
DemandStar Broadcast to: 579 Subscribers  
RFP Documents Requested by: 21 Firms  
Replies: 3 Firms

**ANALYSIS:**

A selection committee comprised of John Boyer, P.E., Environmental Engineer, Terry Southard, Utility Operations Manager, Mike Wyatt, Chief Operator, North County RO Plant, Michael Vernon, Chief Operator, South County RO Plant and Duke Hawkins, Utility Inspector independently evaluated and scored the received proposals in accordance with the County Purchasing Manual. These scores were compiled by the committee and an overall ranking of the submittals developed. After the initial ranking was developed, the committee determined additional information was required to select the most qualified firm, and the top two ranked firms were invited to participate in telephone interviews.

The final ranking established by the committee is:

	<b>Proposing Firm</b>	<b>Location</b>
1.	Suez Utility Service Company	Palm Coast
2.	Crom Coatings & Restorations	Gainesville
3.	Razorback, LLC	Tarpon Springs

**FUNDING:**

The estimated cost of this bid over the ten-year term is \$1,841,331; of that \$1,645,431 is funded from Water Storage Tank Maintenance Account and \$195,900 is from other professional services in the WW Treatment Facility budget.

Anticipated costs for the first year of the term are

<b>Account Number</b>	<b>Account Description</b>	<b>FY 17/18 Estimated Cost</b>
47121936-044740	Water Production - Water Storage Tank Maintenance	\$120,099.00
47121836-033190	Wastewater Treatment – Other Professional Services	\$5,072.00
Total Estimated for FY 17/18		\$125,171.00

**RECOMMENDATION:**

Staff recommends the Board approve the committee’s final ranking and award RFP 2017072 to Suez Utility Service Company, Inc. Staff further recommends the Board authorize the Purchasing Manager to issue Purchase Orders to Suez for services under this award as approved by the Budget Department.