

**INDIAN RIVER COUNTY, FLORIDA**  
**MEMORANDUM**

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**TO:** Honorable Board of County Commissioners

**THROUGH:** Jason E. Brown, County Administrator

**THROUGH:** Tad Stone, Director  
Department of Emergency Services

**FROM:** Maria Resto, Emergency Services Manager  
Department of Emergency Services

**DATE:** November 5, 2018

**SUBJECT:** Approval of Renewal of the 800 MHz Communications System Infrastructure Maintenance Contract with Communications International, Inc.

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It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

Since the completion of the 800 MHz radio system project in 1996, Communications International Inc., the factory certified regional service partner of the manufacturer, has provided the daily maintenance for the radio system.

On March 1, 2011, the Board designated Communications International as the County's Sole Source Provider for the 800 MHz Communications System Service. To guarantee continuity of essential services, the County requires Communications International, Inc. to have certified service technicians available twenty-four (24) hours a day for immediate repairs. Communications International is the only regional vendor qualified to perform the maintenance and repairs.

The approved contract for FY 2015/2016 (Contract Number CI-10-146) provided for renewal or extension of the contract in one (1) year increments for a total of five (5) years upon mutual consent of the parties. The terms and conditions of the proposed contract will remain the same as the previous one, with increases/decreases in annual maintenance costs only due to South Urban Consumer Price Index (CPI) adjustments. The proposed FY 2018/2019 contract for the communication system backbone infrastructure maintenance totals \$289,298.40.

**FUNDING:**

The South Urban Region CPI is used to annually adjust the cost of the maintenance and service agreement. The CPI for the FY 2018/2019 is of 2.10%. The CPI adjusted contract for FY 2018/2019 is for \$289,298.40 and is to be paid through monthly invoices.

FY 2017/2018 Maintenance Agreement \$279,175.44  
FY 2018/2019 Proposed Maintenance Agreement \$289,298.40

Increase/Decrease: +\$10,122.96

\$5,862.68 of the increase is due to the CPI, while the remaining amount of \$4,260.28 is due to the additional equipment related to the P25 project.

Funding for the communications service agreement is a planned expenditure and is included in the FY 2018/2019 Communications/Emergency Services (001-107) budget in the General Fund.

Account Number	Agreement Amount
00110719-034690	\$289,298.40

**RECOMMENDATION:**

Staff recommends the Board to approve the 800 MHz Communications System Master Service Agreement with Communications International, Inc.

**ATTACHMENTS:**

1. Master Service Agreement (Contract Number CI-10-146)
2. Backbone FY 2018-2019 Maintenance Cost Summary
3. CPI Calculation Letter
4. Harris Sole Source Letter