

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** May 12, 2017

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Mike Smykowski, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Recommended Selection of Consultants for RFQ 2017048 – Engineering Consulting Services for Landfill

**BACKGROUND:**

On behalf of the Solid Waste Disposal District (SWDD) and in accordance with FS 287.055, Requests for Qualifications (RFQs) were solicited for professional consulting engineering services for planned projects at the landfill, including cell closure and new cell design.

**RFQ RESULTS:**

Advertising Date: March 19, 2017  
 RFQ Opening Date: April 7, 2017 at 2:00 pm  
 DemandStar Broadcast to: 645 Subscribers  
 RFQ Documents Requested by: 35 Firms  
 Replies: 4 Firms

**ANALYSIS:**

A selection committee comprised of Himanshu Mehta, P.E., SWDD Managing Director, Vincent Burke, P.E., Director of Utility Services and Michael Smykowski, Budget Director independently evaluated and scored the received statements of qualifications in accordance with FS 287.055 and the County Purchasing Manual. These scores were compiled by the committee and an overall ranking of the submittals developed. The top three ranked firms were invited to participate in phone interviews. After the interviews, the committee members again independently ranked the firms and a committee ranking was compiled.

The final ranking established by the committee is:

	<b>Proposing Firm</b>	<b>Location</b>
1.	CDM Smith	Vero Beach
2.	GeoSyntec	Jacksonville
3.	Cornerstone Environmental	Orlando
4.	CBI	Winter Garden

**FUNDING:**

Funding for this work is budgeted and available in the Engineering Services account number (41121734-033130), which is funded from SWDD assessments and user fees. The account has a total budget of \$615,000 for the 2016/2017 fiscal year.

**RECOMMENDATION:**

Staff recommends the Board approve the committee's final ranking and authorize negotiations with the top ranked firm (and the subsequently ranked firms, should negotiations with any higher ranked firms fail) in accordance with FS 287.055, Consultant's Competitive Negotiation Act.